



Meeting Minutes

PMP RECONSTRUCTION PROJECT INFORMATIONAL MEETING

City Project Number: 2016-101

MEETING MINUTES

Monday, October 26, 2015 (5:30 PM)

Monday, November 2, 2015 (2:00 PM & 5:30 PM)

Bloomington Public Works (Training Room)

ATTENDEES:

See attached

STAFF ATTENDEES:

Bob Simons
Jen Desrude
Julie Long
Shelly Pederson
Steve Segar (11/2, 2 PM)

Three meetings were held to discuss the proposed street reconstruction project and the estimated assessment notice sent to property owners. The meeting held on Monday, October 26, 2015 was specifically for the property owners on Old Cedar Avenue. The two meetings held on Monday, November 2, 2015 at 2 PM and 5:30 PM included property owners from all street segments except Old Cedar Avenue. All three meetings began with staff introductions and a PowerPoint presentation about the Pavement Management Program (PMP) and assessments. Copies of the slides follow the minutes. After the presentation, staff opened up the discussion to general questions. The following are questions asked during the meetings:

The meeting held on Monday, October 26, 2015 was with property owners along Old Cedar Avenue only. These property owners had many concerns about the project and the special assessment:

1. **Adding watermain to the special assessment is brand new information and nowhere in the mailed documents was there any mention of including watermain or assessing for watermain. Please provide a detailed cost breakdown.** *Staff apologized for the lack of detailed information in the mailing. A letter with additional details was mailed the day after the informational meeting (a copy of this letter is attached). The watermain portion of the project was a new addition to the project since last year. The City of Bloomington Special Assessment Policy states that watermain is assessed at 100% of the cost to the adjacent property owners. Once public watermain is available, property owners have 2 years to hook up, or they must provide water quality testing that shows their well water meets Minnesota Department of Health standards.*

2. **Will bridge construction overlap with street construction? I recalled the Council saying the bridge work would be completed before street work would begin.** *It is anticipated that the bridge construction project will still be underway when the street reconstruction begins. In the fall of 2016, it is anticipated that the restoration of the bridge will be winding down and the contractor's primary activity will be removing the temporary bridge.*

3. **Trail comments:**
 - * What is the surface? *Bituminous towards the north, transitions to boardwalk toward the south.*
 - * Are retaining walls needed? *Yes.*
 - * Is trail higher or lower than the street? *Higher.*
 - * How are trail and retaining walls funded? *The city received a grant and these costs are not part of the street project or the assessment.*
 - * Concerned with crossing at condo/apartment driveway. *Traffic engineers are looking at the crossing to see what methods there are to alert drivers.*
 - * Drivers leaving the condo/apartment driveway never look right before exiting. *It's dangerous. Staff is reviewing this driveway to see if it can be modified.*
 - * Will there be railings? *Yes, there are standards for bike railings that will be used during design.*
 - * How many bikes are expected? *Traffic engineer estimates 1000 trips per day for bikes and pedestrians crossing the bridge, with 2/3 of them driving to the bridge and 1/3 of them riding their bike/walking to the bridge.*
 - * Where does this trail go at the intersection of Old Cedar and Old Shakopee? *Three Rivers Park District has a grant to connect it to the existing trail at 86th Street.*
 - * Who is responsible for maintenance? *City.*
 - * Who is responsible for picking up trash? *There will be trash receptacles at the trail head and the City will be responsible for emptying them.*

4. **Intersection of East Old Shakopee Road and Old Cedar Avenue comments:**
 - * Would like a stop bar at the northeast leg of Old Shakopee Road
 - * Would like a better crosswalk
 - * Would like a turn signal

5. **Please provide the PCI history for Old Cedar.** *Staff emailed this to those requesting it.*

6. **Old Cedar already has permanent curb and gutter, why is it being replaced and assessed?** *The existing curb and gutter is being replaced because it is a combination of rolled bituminous curb or is concrete curb that has shifted significantly. Most of the properties on Old Cedar (except at the intersection at East Old Shakopee Road) have never been assessed for curb and gutter.*

7. **Is the road south of the last home assessed?** *No, there is other funding for that portion of the road.*

8. **How will the Garden Center customers have access and know that they are open for business?** *There will be signage to direct customers. Since there are multiple driveways for the site, the contractor will be able to leave one open at all times.*

Monday, November 2 (remaining streets)

1. **How was my adjusted front footage calculated?** *The adjusted front footage for each property is calculated per the Special Assessment Policy that has been in place since 1962. The purpose is to equate all lots to that of a rectangular lot. Staff offered to show individuals how their adjusted front footage was calculated following the meeting. Sketches of properties interested in the calculation were emailed to those who requested them.*
2. **Is traffic volume taken into account when determining the assessment?** *Property owners are assessed the same rate as any other street on the project, no matter what the traffic volume is on the street segment. Since the assessment is a percentage of the total project cost, the remaining project costs are paid for by the City.*
3. **Why is it the City policy to install curb and gutter?** *The main reasons are:*
 - a. *to keep the street structure intact and prevent the edges from raveling.*
 - b. *for maintenance activities such as snow plowing and street sweeping*
 - c. *for storm water purposes; the gutter provides a path for stormwater to get to the catchbasin and limits the amount of water that gets beneath the road.*
4. **What is the interest rate? How is it determined?** *The City sells bonds to pay for the project. The interest rate for the 2016 project has not been determined yet. It is determined by the Finance Director and is based on a number of factors, including the interest the City will pay when it sells bonds.*
5. **When will the property owners be assessed for this project?** *The final notice will be sent in September 2016, with pre-payments due by November 25, 2016. Any amount that is not paid by November 25, 2016 will automatically go onto property taxes beginning in May of 2017.*
6. **What happens with the assessment if I sell my house?** *How payment of the assessment is handled during a sale is between the buyer and the seller. Typically, title companies want the special assessment to be paid and not stay on the 10 year payment plan. However, that is not up to the City.*
7. **Will the sanitary sewer, water main and storm sewer all be replaced with this project?** *All three existing utilities will be evaluated to determine what repair and/or replacement is needed. The time to do utility work is while the street project is underway. New storm*

sewer pipe and catch basins are generally installed on streets that do not yet have curb and gutter.

8. **Will the City listen to residents who are opposed to the project and if the Council does not order a street segment, what level of maintenance can be expected?** *The staff will make a recommendation to include all of the streets listed in the mailing. If a neighborhood group opposes the project and presents a petition to the Council, it is up to the City Council to decide if the street will be included in the project. If the Council decides not to include a street, minimal maintenance will occur such as pothole patching. It could be a few years before the street segment is proposed for reconstruction again since there are other segments in need of reconstruction. Routine maintenance, such as snow plowing, will still occur even if the street is not reconstructed.*
9. **Will the construction really take 4 months as noted in the presentation?** *The timing of construction depends on the amount of work to do in the area. Centerpoint usually comes into the area first to do their work before the City project starts. To a property owner, that is just part of the construction project, but it is two different entities. If your street already has curb, it will likely not take as long as a street that needs curb. Also, if your street is in a larger neighborhood with multiple streets, the neighborhood construction may take the full summer.*
10. **Are corner lots assessed for both sides?** *Corner lots that are less than 150' deep are only assessed for one side; corner lots greater than 150' deep are assessed for the second side, the difference between the lot width and 150'.*
11. **How will accessibility issues be handled throughout the project?** *Accessibility will be taken into consideration during the project. The City inspectors will attempt to contact all property owners prior to curb and gutter construction to see if there are any accessibility issues. If necessary, the contractor can pour half of the driveway one time, wait 7 days for the concrete to cure, and then pour the other half of the driveway.*
12. **What is the hardship deferral? Who can we talk to about it? When can we apply?** *The hardship deferral qualifications are low income and property value and both of these criteria must be met to qualify. If interested, the homeowner must wait until after the final assessment notice is sent in September 2016. The hardship deferral does not eliminate the assessment, but rather defers payment of the assessment until the property is sold. The assessment continues to accrue interest until it is paid.*
13. **Is the assessment rate different for a homesteaded property?** *No, the only assessment rate differences are between single/two-family properties and all other property types. Being homesteaded is not a factor in calculating the assessment.*
14. **How come our property taxes don't cover all of the project costs?** *The Pavement Management Program has been assessing a portion of the cost of the street reconstruction*

since it was implemented in 1991. Per State Statute 429, the City is allowed to assess for the project. Many other cities in the metro area also assess for all or a portion of the street reconstruction costs.

15. **If there is existing curb and gutter on my street and some needs to be replaced, will I be charged more?** *No, streets with existing curb and gutter are only charged for surfacing.*
16. **If a street is proposed for reconstruction, what can be done so that it is not chosen?** *Staff will propose the areas to City Council that they believe should be included in the program at the public hearing. The adjacent property owners will then have the opportunity to speak at the public hearing and City Council will make a decision as to whether or not the street is ordered for reconstruction.*
17. **Why was 25% and 50% chosen as the property owners assessment portion?** *The City sells bonds to pay for the project, which is kind of like a loan. State statutes require that a minimum of 20% of the project costs are assessed, which is similar to a down payment. By assessing 25% single and two family properties and 50% for all other property types, the City ensures that it will assess the minimum of 20% required by the State statute.*
18. **The State statute requires that the properties that are assessed have a market value increase in their property. Does the City have that data?** *The City is currently working with an appraiser on a Special Benefit Consultation. The data is not available at this time, but will be available prior to the Special Assessment hearing in the fall of 2016.*
19. **I just bought my house a month ago and knew nothing of this program or the chance to have a special assessment. The City should be more transparent and mail the PMP brochure to the entire City so that they are aware that this could happen to them.** *Staff responds to numerous phone calls a year from real estate agents inquiring if there are any upcoming projects near the property regarding potential assessments as part of their due diligence process prior to a sale. The program information is also posted on the City's website.*
20. **There are currently tubes (traffic counters) on all sides of the intersection of Thomas Ave and 87th St. Are these related to the construction and why are these placed now?** *Staff believes there was a request made to have the traffic counted in this intersection. It is not related to the upcoming construction. Please feel free to include this question on a comment card and Traffic Engineering staff will respond accordingly.*

Following the PMP presentation, for those property owners in the Washburn/87th area, a rain water garden presentation was held in the front of the training room. It was requested that those with individual questions that were more specific to each property owners concerns move to the back of the training room to speak with staff one-on-one. Many questions asked were typical for that of a PMP Street Improvement project and staff was able to answer questions or will be

sending additional requested information. In general, property owners expressed a concern with paying for the special assessment.

Comment cards were also provided and the comments received from the meeting are attached.

CORRESPONDENCE:

From the time the estimated assessments were sent out until the Public Hearing, staff responded to several phone calls and emails with questions about the Pavement Management Program and special assessments. Nearly all of the time, these questions could be answered and the resident seemed satisfied with the answer received. There were a few residents who were upset with the amount of their assessment. Staff discussed the special assessment policy and payment options with these residents.

All correspondence received as of 8 AM on Tuesday, November 10, 2015 is attached to these minutes. Any additional correspondence received after 8 AM on Tuesday, November 10, 2015 will be provided to Council as a handout before the City Council meeting on November 16, 2015.

2016-101 Pavement Management (PMP)
Informational Meeting

10/26/15 at 5:30 PM
PW Training Room

Name	Address	Phone	Cell	E-Mail
Dale Tharalson	9400 OCA #338	952-881-1942 / 952-715-0358		
Domenic Losurdo	9450 Old Cedar Ave S	952-888-5889 / 952-215-4123		
Ruth Robinson	9342 Cedar Circle	952-220-1813		Ruthrobinson19@gmail.com
Brad Pederson	8121 34 th Ave S.	952-854-4004 / 612-532-9819		
Barb & Eric Pederson	9407 Old Cedar Ave.			

2016-101 Pavement Management (PMP)
Informational Meeting

11/2/15 at 2:00 PM
PW Training Room

Name	Address	Phone	Cell	E-Mail
James Mosakowski	7693 S Bay Dr	952-944-1186		jim2minn@gmail.com
Sr Beth Lynn	8650 Russell Ave S	952-881-4766		bethlynn.osc@gmail.com
Sr Kate Martin	8650 Russell Ave S	952-881-4766		kmartin.osc@juno.com
Elwood Lofthus	1400 E 90 th St	952-854-6545		
Delores Lofthus	1400 E 90 th St	"		
John & Cathie Pearson	8600 Vincent Ave S	952-884-3028		pearsoncjr@comcast.net
Gerald & Kathy Meyer	2716 W 104th	952-897-0362		kajameyer@comcast.net
Richard A. Covey	8725 Thomas Ave S	952-885-9175		racovey@centruylink.net
Ricard Morningstar	2912 W 87 ½ St	952-201-7194		Maurice_star@yahoo.com
Gary Lay	3701 W 104 th St	952-288-3137		Garyl原因79@ymail.com
Shawn Morrison	1630 E 90 th St	952-412-3732		shawn@goodinthehead.org
Mr. & Mrs James Noethe	8700 Queen Ave S	952-884-4616		jlnoethe@centurylink.net
Chris Finlayson	8506 17 th Ave S	402-290-5179		Christopherfinlayson@yahoo.com
William Lundholm	10440 Ewing Rd	952-832-9267		wlundholm@gmail.com
Mathew Pawlowski	2930 W 87 th St	952-221-0819		Mathew_pawloski@yahoo.com
Ron Martelle	8536 1 st Ave S	952-786-0770		ronmartelle@gmail.com
James Dey	10301 Drew Ave S	612-219-9666		jmdEy1@yahoo.com
Ramesh Joshi	10432 Ewing Rd S	952-835-0621		
Trudy Phillips	3801 W 104 th St	952-835-5423		trudyannphillips@yahoo.com
Barabara & Dick Podmers	10400 Ewing Rd S	952-210-1650		podmers@hotmail.com
Fritz Grimm	10309 Drew Ave S	952-210-1650		sales@swempire.com
Scot Gore	8736 Thomas Ave S	612-267-2000		segore@earthlink.net

2016-101 Pavement Management (PMP)
Informational Meeting

11/2/15 at 5:30 PM
PW Training Room

Name	Address	Phone	Cell	E-Mail
Liem Ho	9000 13 th Ave S		812-876-0816	
Erich Russell	1310 E 90 th St	952-854-4027		
Dick & Lorraine Punchard	8600 Queen	952-888-1079		
Al Nordsving & Kathleen Murphy	10200 Drew Ave S	952-941-5077		
Pam & Dave Grimm	7635 S Bay Dr	952-941-5077		
Darryl & Vicki Bonin	8724 Thomas Ave S	952-888-4544		
Robert Schiltz	8641 Queen Ave S			
Pam Kennedy	8545 Chalet Rd	952-835-5765		
Sharon Sobiech	8418 1 st Ave S	952-457-1890		
Laura Deutsch	8720 Russell Ave S	651-366-1177		Laura.freiermuth@gmail.com
Mary Paaverud	8636 Thomas Ave S	612-270-0240		marypaaverud@centurylink.net
Stephanie & Thomas Deiss	3619 W 103 rd St	612-670-5946		
Luie S A		612-213-9293		
RR Borus	2601 W 87 th & ½ St	952-393-9642		
Cathy Barrera	8600 Sheridan Ave S	952-239-8869		
Rick Baran	8553 Chalet Rd	952-831-5996		
Mark Vanick	8620 Queen Ave S	952-831-5996		
Jean Vanick	8620 Queen Ave S			
Sally Arneson	8950 18 th Ave S	952-715-2933		Sal833@live.com
Chris Peffit new owners?	8230 Thomas Ave S		320-493-2381	ckpettit@hotmail.com
Robert Howell	3006 W 87 ½ St	952-886-0737		
Terry Bil	2913 W 87 th St	952-884-4387		terrybil@comcast.net
Kevin Velgersdyk	8621 Chalet Cd	952-897-0039		
Michael Macaulay & Jenny Sun	7658 S Bay Dr	952-941-8882		
Jan Langseth	8620 Sheridan	952-884-8620		
Michelle Lynch	8720 Queen Ave S	952-250-5223		Shelly.lynch12@gmail.com
Dave & Beth Mattson	8613 Washburn Ave S	952-888-7975		Prsc8@comcast.net
Dot Wenzel	10224 Drew Ave S			
Loretta Manula	8601 Vincent Ave S			
George Graham	8607 Vincent Ave S			

2016-101 Pavement Management (PMP)
Informational Meeting

11/2/15 at 5:30 PM
PW Training Room

Name	Address	Phone	Cell	E-Mail
Burgess Johnson	3701 W 103 rd St			
Jeremiah Barnum	8713 Queen Ave S	952-703-0868		Jeremiah.baryuer@comcast.net
Martha Thorson	8707 Thomas Ave S	952-884-5999		jthorson@herei7.org
Erika Sanchez	8949 Bloomington Ave S	612-715-0698		
Thomas Dean	8612 Washburn Ave S			



CITY OF
BLOOMINGTON
MINNESOTA

Pavement Management Program (PMP)



PMP INFORMATIONAL MEETING
Monday, October 26, 2015
CITY OF BLOOMINGTON, MN



CITY OF
BLOOMINGTON
MINNESOTA

Meeting Agenda

- PMP
 - Project Schedule
 - Property Owner & Citizen Involvement
 - Pavement Management Program (PMP) Overview
 - Construction Techniques & Policies
 - Funding & Assessments
- Trail
- Groundwater
- General Questions
 - Questions that apply to the whole group
- Specific Questions about your property
 - Please wait until after the meeting

Public Works: Administration, Engineering, Maintenance, and Utilities



Tentative 2015/2016 Schedule

- October 26, 2015
 - PMP Informational Meeting
- November 16, 2015
 - Public Hearing at City Council
- December 2015 – June 2016
 - Complete Design, Environmental Review & Bidding
- July/August 2016 begin construction

Public Works: Administration, Engineering, Maintenance, and Utilities



Property Owner & Citizen Involvement

- Notice of Public Hearing (official notice of project)
 - Estimated Assessment Notice (already received)
 - **Informational Meeting (tonight)**
 - City Council Hearing (11/16/15)
- Notice that construction will start soon
- Final Assessment Notice
 - Final Assessment Notice
 - Informational Meeting
 - City Council Hearing

Public Works: Administration, Engineering, Maintenance, and Utilities



Pavement Management Program (PMP)

- What is PMP?
 - Maintenance plan for streets
 - Reduces costs of street repair by taking the “right action at the right time”
 - Manages assessment allocations
 - » adjacent property owners
 - » to all taxpayers by prolonging street life
- Why do we have PMP?
 - Prior to PMP, methods were leading to system failure

Public Works: Administration, Engineering, Maintenance, and Utilities



Pavement Management Program (PMP)

- Methods used to determine action & timing
 - Evaluate condition of 1/3 of the streets each year
 - Computerized database computes the PCI rating on a 0 to 100 weighted scale
- Implementation of the system
 - Pavement life cycle with regular maintenance optimizes pavement condition
 - Keeps problem streets under 10% of total
 - Staff prepares forecast for the coming years

Public Works: Administration, Engineering, Maintenance, and Utilities



Construction Techniques used in Bloomington

- **Reconstruct**
 - Remove/replace entire pavement section; install concrete curb and gutter (if not already in place)
 - Done by a contractor hired by the City
- **Overlay**
 - Grind off portion of existing pavement surface; construct new top layer of pavement
 - Done by a contractor hired by the City
- **Seal Coat**
 - Spray bituminous adhesive on existing surface; apply aggregate; sweep off excess
 - Done by the City's Maintenance Department

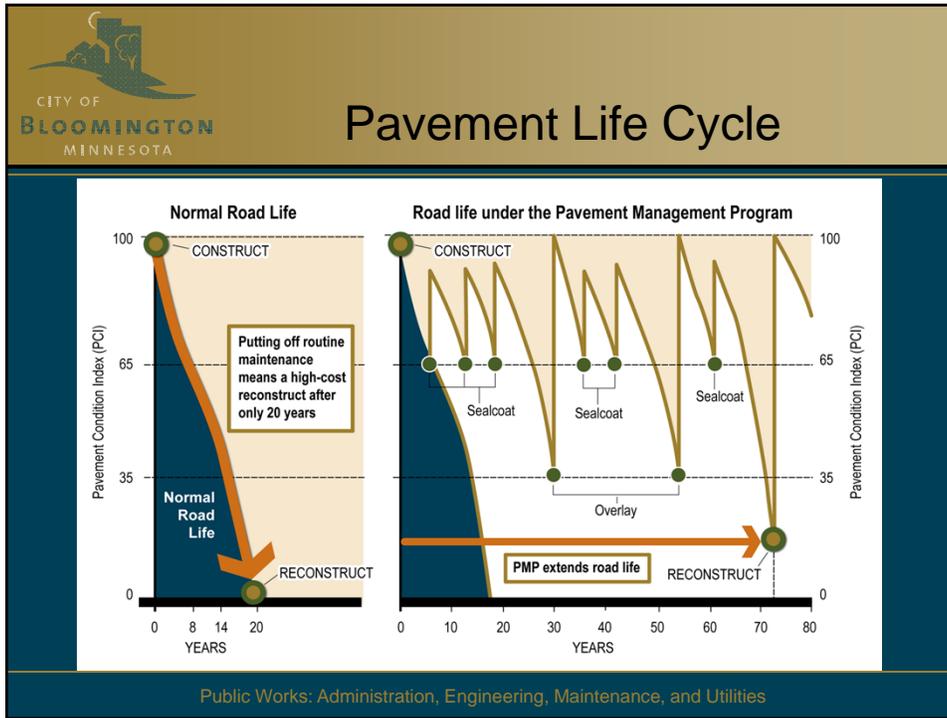
Public Works: Administration, Engineering, Maintenance, and Utilities



PMP Responsibilities

- **City Maintenance Division**
 - Pavement Evaluation
 - Seal coating
 - PMP Database Management
- **City Engineering Division**
 - Plan Design
 - Project Coordination
 - Public Contact
 - Construction Inspection
 - Assessment Evaluation and Hearing Coordination

Public Works: Administration, Engineering, Maintenance, and Utilities



Reconstruction Width
(streets without curb & gutter)
Policy S-B-1

- Bituminous Pavement

<u>Existing Width</u>	<u>Reconstructed Width</u>
28' or less	28'
29' – 30'	30'
31' or greater	32'

- Staff will vary from this width for unique situations similar to Old Cedar Ave
 - 44' width (Old Shakopee Rd to Meadowview Rd)
 - Tapering to 28' width (Meadowview Rd to south)

Public Works: Administration, Engineering, Maintenance, and Utilities



PMP Funding Sources

- Reconstruct
 - Taxes and assessments
- Overlay
 - Infrastructure Replacement fund (MSA Maintenance) and general fund
- Seal coat
 - City's general fund

Public Works: Administration, Engineering, Maintenance, and Utilities



Results of PMP

The right action at the right time...

Prolongs pavement life

Reduces the overall cost

Manages assessment allocations

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Adjusted Front Footage

- Policy in place since 1962
- Calculation equates all lots to a rectangular lot
- Adjusted Front Footage does not necessarily equal the actual length of property touching the street
- The **Total** Adjusted Front Footage is used to determine the Assessment Rate

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- Engineer's Estimate for Project Costs
 - Uses previous year's costs
 - Adjusted for inflation
 - Divide the cost into categories
 - » Surfacing and Curb & Gutter
- Determine the 100% rate for each Category

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- **Assessment Rates**
 - Single family and two family homes
 - » 25% rate (cost per foot)
 - Other properties (Comm., Ind., Multi-family)
 - » 50% rate (cost per foot)
 - City of Bloomington
 - » Remaining cost of project through Citywide Property Taxes

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- **Surfacing**
 - Total Est. Surfacing Cost = \$6,100,000
 - Total Adj. Front Footage = 38,376
 - $\$6,100,000 / 38,376 = \$160 / \text{foot}$
- **Curb & Gutter**
 - Total Est. Curb & Gutter Cost = \$2,250,000
 - Total Adj. Front Footage = 21,062
 - $\$2,250,000 / 21,062 = \$107 / \text{foot}$

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- Estimated Single & Two-Family Rates (25%)
 - Estimated Surfacing Rate = Approx. \$40 per foot
 - Estimated Curb & Gutter Rate = Approx. \$27 per foot
- Estimated Other Rates (50%)
 - Estimated Surfacing Rate = Approx. \$80 per foot
 - Estimated Curb & Gutter Rate = Approx. \$54 per foot

Public Works: Administration, Engineering, Maintenance, and Utilities



Assessment Payment Options

- Pay in full prior to November 25, 2016
- Pay a partial lump sum prior to November 25, 2016 and allow the rest to be paid over 10 years with interest
- Pay over 10 years with interest
 - At any time, the remainder may be paid in full as long as the entire portion of the assessment is paid.

Public Works: Administration, Engineering, Maintenance, and Utilities



Hardship Deferral

- Age 65 or older or retired by virtue of a permanent and total disability
- Applicant's income is below "very low income" limit
 - In 2015 - \$30,350 for one person
 - In 2015 - \$34,650 for two people
- Parcel is homesteaded and is valued at less than the current average value of a single family home in the City of Bloomington
 - In 2015 - \$219,700
- Brochures are available

Public Works: Administration, Engineering, Maintenance, and Utilities



Watermain

- Four residential properties currently w/o access to public water.
- Watermain will be installed with the upcoming projects.
- Per existing City policy, access/hookup to City watermain is assessed to the adjacent homes at 100% of the cost for the watermain in front of their home.
- 850' of the 2,000' to be constructed is proposed to be assessed.
- Estimated rate = \$64 / AFF
- City code section 11.03 requires residential hookup within 2 years of availability or owner to provide water quality test results meeting MDH standards.

Public Works: Administration, Engineering, Maintenance, and Utilities



Proposed Trail

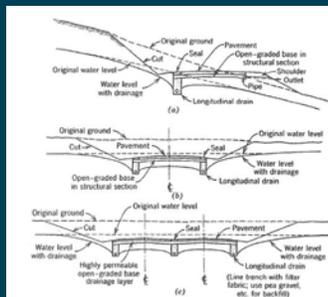
- Separate funding from PMP
 - Federal Lands Access Program Grant (FLAP) and other City funds
- Off road trail
 - West side from Old Shakopee Rd to Cedar Cir
 - East side from Cedar Cir to parking lot
- Construction may extend to 2017

Public Works: Administration, Engineering, Maintenance, and Utilities



Groundwater Concerns

- Hiring consultants to assist in design



Public Works: Administration, Engineering, Maintenance, and Utilities



Questions

- Please ask questions that apply to the entire group.
- Staff will be available to answer questions pertaining to specific property or situations following the meeting.
- Comment cards available
- Board showing current proposed design available for viewing

Public Works: Administration, Engineering, Maintenance, and Utilities



Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Pavement Management Program (PMP)



PMP INFORMATIONAL MEETING
Monday, November 2, 2015
CITY OF BLOOMINGTON, MN



CITY OF
BLOOMINGTON
MINNESOTA

Meeting Agenda

- Project Schedule
- Property Owner & Citizen Involvement
- Pavement Management Program (PMP) Overview
- Construction Techniques & Policies
- Funding & Assessments
- Frequently Asked Questions (FAQs)
- General Questions
 - Questions that apply to the whole group
- Specific Questions about your property
 - Please wait until after the meeting
- Comment cards available
- Thomas neighborhood Rain Water Garden presentation

Public Works: Administration, Engineering, Maintenance, and Utilities



Tentative 2015/2016 Schedule

- November 2, 2015
 - PMP Informational Meeting
- November 16, 2015
 - Public Hearing at City Council
- December 2015 – April 2016
 - Design & Bidding
- May 2016
 - Construction begins
 - Your street may not start until the end of summer

Public Works: Administration, Engineering, Maintenance, and Utilities



Property Owner & Citizen Involvement

- Notice of Public Hearing (official notice of project)
 - Estimated Assessment Notice (already received)
 - **Informational Meeting (tonight)**
 - City Council Hearing (11/16/15)
- Notice that construction will start soon
- Final Assessment Notice (towards end of project)
 - Final Assessment Notice
 - Informational Meeting
 - City Council Hearing

Public Works: Administration, Engineering, Maintenance, and Utilities



Pavement Management Program (PMP)

- What is PMP?
 - Maintenance plan for streets
 - Reduces costs of street repair by taking the “right action at the right time”
 - Manages assessment allocations
 - » adjacent property owners
 - » to all taxpayers by prolonging street life
- Why do we have PMP?
 - Prior to PMP, methods were leading to system failure

Public Works: Administration, Engineering, Maintenance, and Utilities



Pavement Management Program (PMP)

- Methods used to determine action & timing
 - Evaluate condition of 1/3 of the streets each year
 - Computerized database computes the PCI rating on a 0 to 100 weighted scale
- Implementation of the system
 - Pavement life cycle with regular maintenance optimizes pavement condition
 - Keeps problem streets under 10% of total
 - Staff prepares forecast for the coming years

Public Works: Administration, Engineering, Maintenance, and Utilities



Construction Techniques used in Bloomington

- **Reconstruct**
 - Remove/replace entire pavement section; install concrete curb and gutter (if not already in place)
 - Done by a contractor hired by the City
- **Overlay**
 - Grind off portion of existing pavement surface; construct new top layer of pavement
 - Done by a contractor hired by the City
- **Seal Coat**
 - Spray bituminous adhesive on existing surface; apply aggregate; sweep off excess
 - Done by the City's Maintenance Department

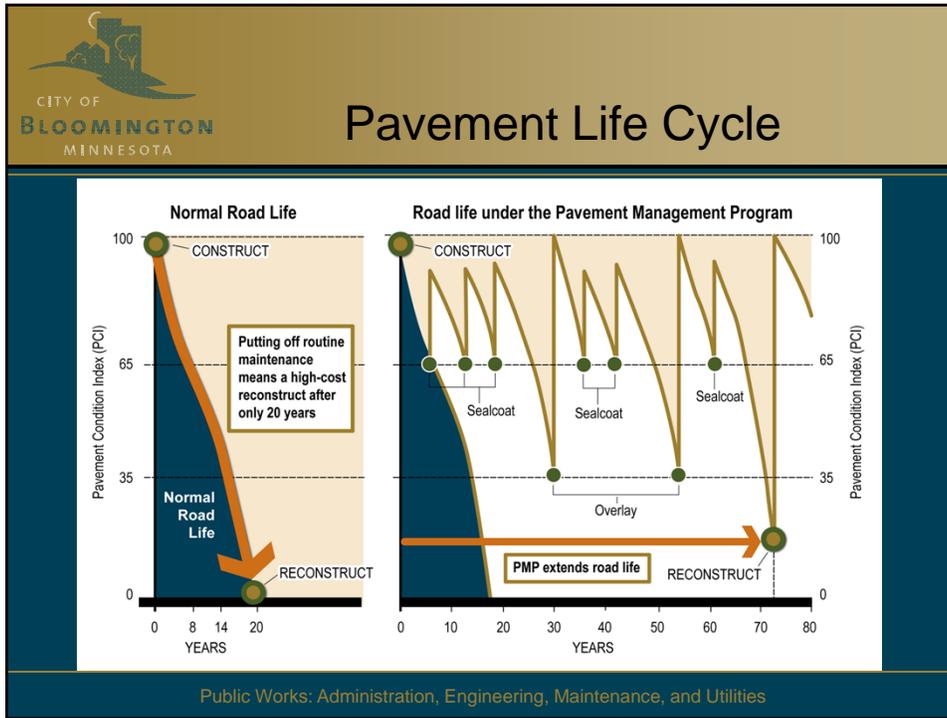
Public Works: Administration, Engineering, Maintenance, and Utilities



PMP Responsibilities

- **City Maintenance Division**
 - Pavement Evaluation
 - Seal coating
 - PMP Database Management
- **City Engineering Division**
 - Plan Design
 - Project Coordination
 - Public Contact
 - Construction Inspection
 - Assessment Evaluation and Hearing Coordination

Public Works: Administration, Engineering, Maintenance, and Utilities



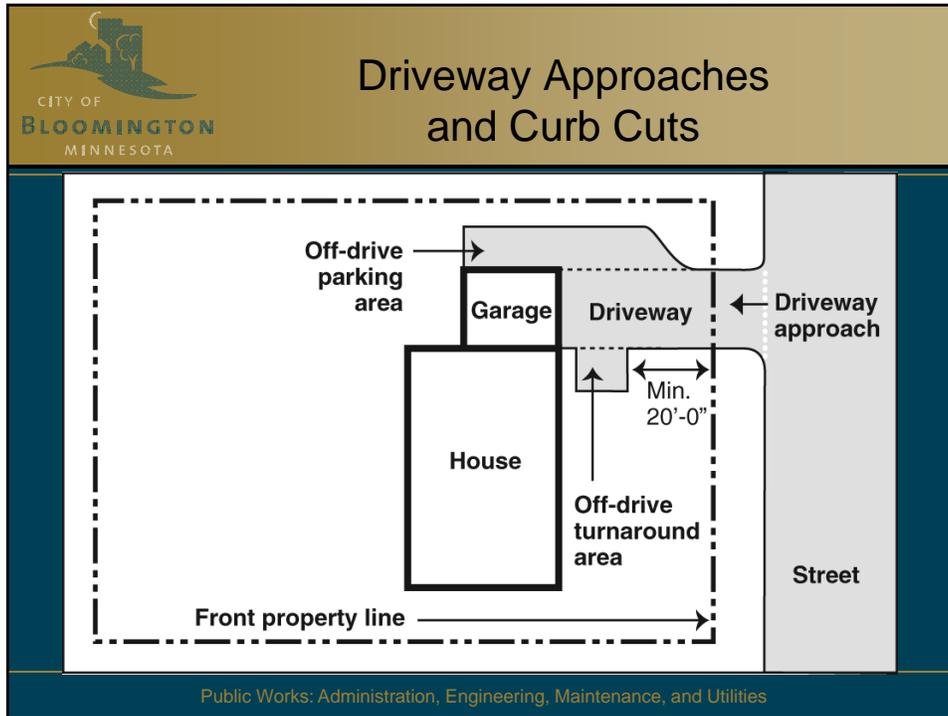
Reconstruction Width
(streets without curb & gutter)
Policy S-B-1

- Bituminous Pavement

<u>Existing Width</u>	<u>Reconstructed Width</u>
28' or less	28'
29' – 30'	30'
31' or greater	32'

- Staff may vary from this width for unique situations

Public Works: Administration, Engineering, Maintenance, and Utilities



-
- The diagram is titled 'Widening Driveway Approaches'. It contains a bulleted list of requirements for widening a driveway approach. The City of Bloomington logo is in the top left corner.
- Resident must get permit from Engineering to widen driveway approach with PMP project.
 - Property corners must be identified. Landmarks like fences, utility poles etc. should not be used as indicators of property lines.
 - A Building & Inspection Driveway permit may also be required.
- Public Works: Administration, Engineering, Maintenance, and Utilities

 CITY OF BLOOMINGTON MINNESOTA

Non-Code Compliant or Decorative Driveways and Driveway Approaches



Public Works: Administration, Engineering, Maintenance, and Utilities

 CITY OF BLOOMINGTON MINNESOTA

Frost Heaves

- Frozen layer of soil pushed up “heaved” by soils below during Spring thaw.
- Please notify staff if you know of any locations in your area.



Public Works: Administration, Engineering, Maintenance, and Utilities



PMP Funding Sources

- Reconstruct
 - Taxes and assessments
- Overlay
 - Infrastructure Replacement fund (MSA Maintenance) and general fund
- Seal coat
 - City's general fund

Public Works: Administration, Engineering, Maintenance, and Utilities



Results of PMP

The right action at the right time...

Prolongs pavement life

Reduces the overall cost

Manages assessment allocations

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Adjusted Front Footage

- Policy in place since 1962
- Calculation equates all lots to a rectangular lot
- Adjusted Front Footage does not necessarily equal the actual length of property touching the street
- The **Total** Adjusted Front Footage is used to determine the Assessment Rate

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Adjusted Front Footage

- Typical Lot Descriptions
 - Rectangular Lots
 - Odd-Shaped Lots
 - Shallow Lots
 - Corner Lots

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- Engineer's Estimate for Project Costs
 - Uses previous year's costs
 - Adjusted for inflation
 - Divide the cost into categories
 - » Surfacing and Curb & Gutter
- Determine the 100% rate for each Category

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- Assessment Rates
 - Single family and two family homes
 - » 25% rate (cost per adjusted front foot)
 - Other properties (Commercial, Industrial, Multi-family)
 - » 50% rate (cost per adjusted front foot)
 - City of Bloomington
 - » Remaining cost of project through Citywide Property Taxes

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- **Surfacing**
 - Total Est. Surfacing Cost = \$6,100,000
 - Total Adj. Front Footage = 38,376
 - $\$6,100,000 / 38,376 = \$160 / \text{foot}$
- **Curb & Gutter**
 - Total Est. Curb & Gutter Cost = \$2,250,000
 - Total Adj. Front Footage = 21,062
 - $\$2,250,000 / 21,062 = \$107 / \text{foot}$

Public Works: Administration, Engineering, Maintenance, and Utilities



Calculating Assessments

- **Estimated Single & Two-Family Rates (25%)**
 - Estimated Surfacing Rate = Approx. \$40 per foot
 - Estimated Curb & Gutter Rate = Approx. \$27 per foot
- **Estimated Other Rates (50%)**
 - Estimated Surfacing Rate = Approx. \$80 per foot
 - Estimated Curb & Gutter Rate = Approx. \$54 per foot

Public Works: Administration, Engineering, Maintenance, and Utilities



Assessment Payment Options

- Pay in full prior to November 25, 2016
- Pay a partial lump sum prior to November 25, 2016 and allow the rest to be paid over 10 years with interest
- Pay over 10 years with interest
 - At any time, the remainder may be paid in full as long as the entire portion of the assessment is paid.

Public Works: Administration, Engineering, Maintenance, and Utilities



Hardship Deferral

- Age 65 or older or retired by virtue of a permanent and total disability
- Applicant's income is below "very low income" limit
 - In 2015 - \$30,350 for one person
 - In 2015 - \$34,650 for two people
- Parcel is homesteaded and is valued at less than the current average value of a single family home in the City of Bloomington
 - In 2015 - \$219,700
- Brochures are available

Public Works: Administration, Engineering, Maintenance, and Utilities



Summary

- Due to the condition of your street, it has reached the stage of reconstruction.
- Curb and gutter will be constructed if you don't already have it.
- It is not cost effective to continue normal maintenance; only minimal maintenance will be done until the street is reconstructed.
- If reconstruction is not done now it could be a few years before it is proposed again.

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: Will the street be concrete or bituminous?

A: Bituminous (blacktop)

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: I see City employees around our neighborhood; what are they doing?

A: Survey crews are gathering topography and utility information that is used for estimated costs and design. The crew is unlikely to have answers to specific design questions since we are still gathering information at this point.

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: I have stakes in my yard; what do they mean?

A:

- Prior to Construction – indicate control points or property corners
- During construction – offset from something in the road; offsets typically vary from 3' – 20'

Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Frequently Asked Questions

Q: If I don't already have concrete curb & gutter in front of my house, will it be installed?

A: Yes

Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Frequently Asked Questions

Q: Will boulevards be restored?

A: Yes; Bloomington replaces damaged turf. Sod is only guaranteed for 30 days.

Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Frequently Asked Questions

Q: Will the mail or garbage service be affected?

A: No

Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Frequently Asked Questions

Q: What if I have a sprinkler system or invisible dog fence out by the street?

A: You will receive a notice about 1-2 weeks before construction begins; mark out your buried lines at this time.

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: If I have a sewer problem, is now the time to get it checked out?

A: Yes, please see a City staff member after the meeting; the City does not repair private services to the main.

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: My friend got a new gas service with the project. Will I get a new service too?

A: Centerpoint evaluates the conditions of their gas main and services in advance of the project. While their project is separate and independent from the road project it can affect the timing of the project. Also the Minnesota Office of Pipeline Safety implemented new regulations for Centerpoint to follow to ensure no cross connections.

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: Will boulevard trees be removed?

A: Only if they pose a future problem for the street or if they will be damaged by construction. A project inspector will speak with the property owner prior to removing the tree. Replacement trees are provided on a one-to-one basis.

Public Works: Administration, Engineering, Maintenance, and Utilities



Frequently Asked Questions

Q: Will I have access to my driveway during construction?

A: Almost always.

Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Frequently Asked Questions

Q: How long will construction take?

A: A full construction season (2-4 months)

Public Works: Administration, Engineering, Maintenance, and Utilities



CITY OF
BLOOMINGTON
MINNESOTA

Frequently Asked Questions

Q: Are there any special precautions that I should take with regard to my children during construction?

A: Yes, construction areas are very dangerous. Please tell your children to stay away from the construction area whenever possible.

Public Works: Administration, Engineering, Maintenance, and Utilities

 CITY OF BLOOMINGTON MINNESOTA

Frequently Asked Questions

Q: How do I know the status of construction?

A: Check the City website:
www.BloomingtonMN.gov

- Top of page: Under Residents find Traffic & Const.
- Scroll down to: Major construction
- Scroll down to: Pavement Management Program (PMP)
- Sign up for email updates ([e-subscribe](#)), right side of page

Public Works: Administration, Engineering, Maintenance, and Utilities

 CITY OF BLOOMINGTON MINNESOTA

Questions

- Please ask questions that apply to the entire group.
- Staff will be available to answer questions pertaining to specific property or situations following the meeting.
- Comment Cards available
- Property owners in the Thomas neighborhood will have an additional Rain Water Garden presentation following general questions.

Public Works: Administration, Engineering, Maintenance, and Utilities