

**From:** Paulsen, Bonnie  
**Sent:** Friday, September 16, 2016 11:19 AM  
**Subject:** Information for the next Board meeting

Hi,  
I hope everyone had a great summer!

We have been discussing how the Board can become more involved in the issues of health and setting of the work plan. This topic will be part of our next meeting in September.

I am sending some information for you to think about before the next meeting on the work plan for 2017 and how we can move issues you feel are important to learn about and recommend changes to either our department or for the City.

- In the City Code, the **purpose** of the Advisory Board of Health shall be to research and evaluate issues of health and environment and to report to the City Council those issues which affect the City.
- Also in Code are the **Duties and Responsibilities** which are:
  - Research, study and evaluate issues concerning health and environment
  - Advise the City of its activities and findings related to the issues
  - Recommend action when indicated

I am proposing that for every issue we discuss or learn about that the Board decides on the following actions:

- Study and Report
- Review and Comment
- Review and Recommend

These actions would be attached to the topic each month so you would know what is expected of you. And it can help guide staff and the Board if we want more done on a particular issue. This is a change in what we are currently doing, so consider this a work in progress!

I am proposing that for every meeting we spend some time on program areas we currently have. This is to keep you updated on current programs and issues related to those programs. I am also proposing that we add a topic area that you might be interested in and have speaker/expert come and discuss those issues on set meeting dates. Either you or we could look for those speakers depending on what we are looking to be informed about.

So below are the program areas we have followed by a list of the topics you had brought up in a previous meeting you might be interested in learning more about. Think about these before the next meeting. This is for discussion and the planning for the 2017 work plan for ABH. If you prefer to do a deeper dive on some issue or topic, we might need to take more than one meeting to discuss that topic or have more than one speaker come to our meetings so we can learn more. Also, if you decide you want to do more of a project around a topic, that might also take more of your time in and out of our meetings. We can also tie a topic to a program area-for instance Disease Prevention and Control and more information on ZIKA. Just something to think about.

Program areas:

- Environmental Health
- PHEP
- WIC
- Disease Prevention and Control

- Maternal Child Health
- Health Promotion (SHIP)
- Equity
- Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)

Topic areas:

- Equity
- Tobacco: Flavored, menthol and T21
- Intergovernmental Affairs
- Housing Issues
- Aging of the Population
- Mental Health
- Environmental Health
- Active Transportation Plan (Parks can review ATP with ABH)
- City Manager: Vision for City

Let me know if you have any questions. Looking forward to seeing you in a couple of weeks!

Bonnie Paulsen R.N., M.S.N.  
Public Health Administrator  
City of Bloomington  
Public Health Division  
952-563-8905

E-mail: [bpaulsen@BloomingtonMN.gov](mailto:bpaulsen@BloomingtonMN.gov)

*\*Please note domain change to City's email addresses/website effective 01/01/2014.*

