

APPROVED MINUTES

Housing and Redevelopment Authority in and for the City of Bloomington

1800 West Old Shakopee Road
Bloomington, Minnesota 55431

Tuesday, September 22, 2015

5:30 PM

McLeod Conference Room

- 1 **Call to Order**

Chairman Thorson called the meeting to order at 5:30 p.m.

Present: Commissioners: Thorson, Fossum, Carlson, Lewis, Coulter
Staff: Grout, Schmidt, Zimmerman
- 2 **Approval of Agenda**

M/Coulter, S/Carlson to approve the agenda. Motion carried, 5-0.
- 3 **Approval of Minutes**
- 3.1 **Approval of Minutes - September 8, 2015**

M/Fossum, S/Coulter to approve the minutes of the September 8, 2015 HRA Board meeting as published. Motion carried, 5-0.
- 4 **Unfinished or Organizational Business**

Thorson reported that the committee to review legal counsel proposals has met with two of the four firms that submitted a Request for Proposal. They hope to have a recommendation for the Board in early October.
- 5 **New Business**
- 5.1 **Approval of Rental Homes Capital Improvements Contracts**

Grout explained that staff is requesting approval of capital improvements contracts for the Rental Homes for Future Homebuyers Program. He stated this is an annual budgeted activity.

The contracts are broken into two areas: one for general improvements and the other for tree trimming and removal. Competitive bids were received and the low bid for general contracting was Brent J. Olson Inc. in the amount of \$30,134.50. A-1 Sarff Tree Care submitted the low bid for tree trimming at \$15,525.

M/Carlson, S/Lewis to authorize the Administrator to execute contracts to complete capital improvements with Brent J. Olson, Inc. and A-1 Sarff Tree Care for the Rental Homes Program. Motion carried, 5-0.

5.2 Action Items

Meetings/Agendas

A special meeting has been scheduled for October 6, 2015 to approve the 2016 Agency Plan and Section 8 Administrative Plan. This was held over from the September 8th meeting in order to address comments received from Legal Aid.

6 Adjournment

M/Coulter, S/Lewis to adjourn the meeting. Motion carried, 5-0. The meeting adjourned at 5:41 p.m. Staff and Commissioners then met for a tour of the Fresh Thyme store in the Penn American District.