

APPROVED MINUTES

Human Rights Commission

Monday, September 21, 2015

5:30 PM

McLeod Conference Room
1800 West Old Shakopee Road

I. PROCEDURAL MATTERS – 5:30 P.M.

- 1.1 Call to Order and Roll Call** Present: Whitney Batterson (5:47 p.m.), John Doble, Sheila Fishman, Dennis Kane, Daniela Kunkel, Jessica Kietzman, Jared Leese (5:42 p.m.), Johnathon McClellan, Ibrahim Yusuf
- Staff: Lorinda Pearson, Manager and Staff Liaison, Human Services Division
Heather Lambert, Administrative Assistant, Human Services Division
- Guests: Amanda Nagy, Health Planner/Accreditation Coordinator,
Bloomington Public Health Division
- Chair D. Kane called the meeting to order at 5:30 p.m. A quorum was present.
- 1.2 Approval of Minutes - August 17, 2015** M/J. McClellan, S/J. Kietzman unanimously carried to approve the minutes of the August 17, 2015 meeting.
- 1.3 Adoption of Agenda** M/I. Yusuf, S/J. McClellan unanimously carried to approve the amended agenda to include adding a discussion on no longer having a paper HRC agenda under Final Comments.
- 1.4 Oath of Office** W. Batterson and D. Kunkel read and signed their Oaths of Office for a term ending August 31, 2016.
- 1.5 Announcements** D. Kane stated the ADA at 25: MN Moving Forward, hosted by the MN Council on Disability, will take place on October 28, 2015. More information on this event will be shared as it is made available.

II. PROGRAM

- 2.1 Program** Amanda Nagy, Health Planner/Accreditation Coordinator, Bloomington Public Health, explained the Public Health Division is seeking accreditation through the Public Health Accreditation Board (PHAB), a non-profit organization charged with administering Public Health Accreditation. To achieve National Accreditation, an agency must provide evidence that it adheres to national standards. These ten (10) national standards include: assess, investigate, educate, community engagement, policies/plans, law, access, workforce, quality improvement and best practice. The accreditation process is a seven (7) step process that spreads across the years. To date, the Public Health Division has not participated in research. However, in order to obtain accreditation, the Public Health Division must provide a copy of a policy of a policy regarding research to the PHAB. Ms. Nagy explained the draft "Human Subject Research Protection Policy" formulated by the Bloomington Public Health Division to fulfill this requirement. D. Kane stated the HRC's responsibility is to make sure no human rights violations are contained in the policy. No human rights violations were found.

Ms. Sia Her, Executive Director, Council on Asian Pacific Minnesotans, was not in attendance.

III. CONTINUING BUSINESS – 6:15 P.M.**3.1 2015 Work Plan**

- Public Relations
 - Update Digital On-line Resources

W. Batterson gave a demonstration on the HRC Digital On-line Resources website, which is now live. J. Doble suggested adding the Minnesota Human Rights Act Protected Classes/Areas of Protection matrix to the website. W. Batterson stated she would like to see a QR code developed to refer citizens to the website. It could be placed on the display booth and HRC materials.
 - Creekside Open House and SafetyFest

D. Kane stated the Creekside Open House and Safety Fest is taking place on October 3, 2015 from 10:00 a.m. – 1:00 p.m. W. Batterson, D. Kane and J. Kietzman will work the HRC Booth.
 - Community Presentation to Penelop 35, Senior Apartments

D. Kane gave a presentation at the Penelope 35, Senior Apartments, on August 26, 2015. He encouraged Commissioners to seek out similar opportunities in the community to share information on the roles and responsibilities of the HRC. S. Fishman asked for more education on the Human Rights Act and I. Yusuf asked for clarification on how Human Rights differs from Human Services. L. Pearson referred Commissioners to the Human Services 2014 Year in Review, found in Commissioner packets. In addition, she stated it may be useful to have a representative from the Minnesota State Department of Human Rights to come and present at a future HRC meeting.
 - Business Day at City Hall

D. Kane stated he manned the HRC Booth at the Business Day at City Hall, hosted by the Bloomington Chamber of Commerce, on September 18, 2015. A laptop was out, demonstrating the HRC Digital On-line Resources website, and many attendees inquired about it.
 - Briefing Article

L. Pearson stated there will be an article about the HRC and its activities, along with a photo of the Commissioners, in the Briefing that will be delivered on October 1, 2015.
- Cultural Competence
 - International Day of Peace
 - Proclamation
 - Naturalization Ceremony
 - A Peace of Mind Exhibit
 - Speaker – John Noltner

J. Leese reported he accepted the International Day of Peace Proclamation at the August 24, 2015 City Council meeting. S. Fishman stated the Naturalization Ceremony at Bloomington Civic Plaza on September 9, 2015 went well. D. Kane reported the event honored 193 new United States Citizens and he hopes the HRC will sponsor this event next year. D. Kane reminded Commissioners “A Peace of My Mind” Exhibit is on display at Bloomington Civic Plaza from September 14, 2015 – October 5, 2015. He encouraged Commissioners to check it out, as it is sponsored by the HRC. D. Kane stated speaker John Noltner will present on his “A Peace of My Mind” project at a community event on September 22, 2015. W. Batterson, D. Kane, J. Kietzman, D. Kunkel and J. Leese have all volunteered to assist with this event.
 - Heritage Days

Yusuf stated he attended Heritage Days for the first time on September 19, 2015, and compared it to a mini Minnesota State Fair. He stated many people stopped by the HRC booth. J. Kietzman stated the cultural entertainment was entertaining and well received. D. Kane thanked Bloomington United for Youth (BUY) and the Bloomington Historical Society for partnering in this event.
 - Community Conversations

Yusuf stated there are no updates on the Community Conversations hosted by the Joint Community Police Partnership (JCPP). He will email D. Belton to inquire about future plans.
 - Tracks in the Snow Exhibit: the Minnesota Muslim Experience

D. Kane stated the HRC is sponsoring the “Tracks in the Snow: the Minnesota Muslim Experience” Exhibit at Bloomington Civic Plaza October 12 – November 6, 2015.

- Leadership
 - Team Building

D. Kane reported he and L. Pearson have met with a consultant to discuss a team building exercise that will possibly take place in early 2016. The consultant recommended the book "Strengths Based Leadership" written by Tom Rath and Barry Conchie. L. Pearson stated the books will be purchased for Commissioners closer to the time this team building exercise will take place.

- Omar Bonderud Award

D. Kane stated the Omar Bonderud Award Committee will meet on Wednesday, September 23, 2015 to review the applications received, with an award recommendation to be presented for vote at the October HRC meeting.

IV. OTHER BUSINESS – 6:50 P.M.

4.1 Commission Shirts

L. Pearson stated Commissioners should all have their polo shirts. The shirt color was selected to enhance the five color HRC logo. If the size of shirt does not fit Commissioners, inform Human Rights staff and they will order a replacement shirt.

4.2 Community Center Task Force

D. Kane stated applications are being accepted for a Community Center Task Force, which will be meeting approximately once a month over the next two years. D. Kane will serve as the HRC representative on this Task Force, and J. Doble volunteered to be the alternate representative.

V. FINAL COMMENTS – 6:55 P.M.

Beginning with the October 19, 2015 meeting, HRC meetings will be paperless. S. Fishman requested that Commissioners still receive paper packets. L. Pearson stated the directive came directly from City Administration for all City Commissions to go electronic.

VI. ADJOURNMENT

M/J. McClellan , S/J. Doble unanimously carried to adjourn the meeting at 6:47 p.m.