

## APPROVED MINUTES

**Advisory Board of Health**  
**Tuesday, November 17, 2015**  
**6:00 PM**  
**Public Health Building**  
**1900 West Old Shakopee Road**

**Present**

Members:

David Drummond, Satbir Brar, Joshua Korthouse, Joe Lawless, Cindy McKenzie

Staff Advisor:

Bonnie Paulsen, Public Health Administrator

Staff:

Nick Kelley, Asst. Public Health Administrator  
Joel Nelson, Emergency Preparedness Specialist  
Denis Otterness, Deputy Police Chief and Deputy Emergency Manager  
Ulle Seal, Fire Chief and Emergency Manager  
Linda Riski-Lundeen, Office Supervisor  
Nancy Tadros, Minutes Secretary

Guests:

Rick Kaufman, Executive Director of Community Relations/Emergency Management for ISD#271  
Jeff Lanenberg, Allina EMS Operations Manager

Public:

None

**Absent**

Corinne Ellingham

**Call to Order**

Drummond, Chair, called the meeting to order at 6:01 p.m.

**Approval of Minutes**

M/McKenzie, S/Korthouse, and all voting aye to approve the meeting minutes of October 20, 2015.

**Approval of Agenda**

M/Lawless, S/McKenzie, and all voting aye to approve the November 17, 2015 meeting agenda.

### STAFF REPORTS

**Emergency  
Preparedness  
Reports**

***FIRE:***

The City has applied for the 100 Resilient Cities Grant, which, if awarded, would provide the City with funding to build resilience to social, economic and physical challenges in an emergency situation. On another note, Fire is concerned with the risks associated with having too many people living in one home/unit due to the inaccessibility of affordable housing.

***POLICE:***

Police is focused on training its investigators and officers in response to the increase in child exploitation, human trafficking and heroin use in the community. Additionally, joint active shooter exercises continue. Police has also recently received the Urban Areas Security Initiative (UASI) Grant, which provides funding to support terrorism prevention. Finally, hiring has increased, which has attracted some high-quality candidates.

***ALLINA EMS:***

EMS responded to approximately 9,000 service calls (with an average response time of 7:14) this year. As the CDC updated its protocols, training updates in regards to highly infectious disease/Ebola were provided to EMS staff. In addition, training on active shooter situations, emergency preparedness, mass casualty incidents, and other internal education was given to EMS staff throughout the year. Finally, EMS' base of operations facility is currently being renovated to expand its capacity.

***PUBLIC HEALTH:***

Bloomington Public Health (BPH) has seen a high demand from local elementary and middle schools to provide CPR training to school staff. Also, flu shot clinics were conducted during parent/teacher conferences this season to increase availability. Early this year, a CDC grant was awarded to BPH to assist with Ebola recovery efforts, resulting in the creation of a local task force. Finally, notification and activation trainings have been taking place with BPH staff to ensure success with these systems in an emergency.

***BLOOMINGTON ISD #271:***

Several schools in Bloomington have implemented additional safety and security measures (i.e. access management system, strobe notification system, treated glass, etc.) this year. The next phase of implementation will include a visitor management system and video surveillance, as well as ongoing updates to the current emergency plan. Finally, emergency response training and drills have been and will continue to be conducted for all school staff.

**Accreditation Update** Kelley noted that Public Health’s submission to the Public Health Accreditation Board (PHAB) for accreditation was completed and submitted on November 17, 2015. PHAB will respond to this submission in approximately 30 days, and a site visit will be scheduled in the future.

**Public Health Administrator Update** Paulsen provided an update on the following:

- Staffing changes will take place as two vacancies become available in early December (one Health Specialist position and one Emergency Preparedness Specialist position).
- Training in health equity was provided to staff at a recent all-staff meeting. Additional webinar-based Lunch & Learn trainings are scheduled for staff through the end of the year.

**ADVISORY BOARD OF HEALTH REPORTS AND PLANNING**

**Chair's Report** None.

**Pearl of the Month** Brar presented on dental amalgam as this month’s contribution.

**ORGANIZATIONAL BUSINESS**

**Discussion: ABH 2016 Work Plan** The draft 2016 Work Plan was shared with the Board for review and discussion. If Members have any suggested changes, they can email those to Tadros by Friday, November 20.

**OTHER BUSINESS/ANNOUNCEMENTS**

**December Potluck** December’s meeting will be preceded by a potluck from 5:00 to 6:00 p.m. A sign-up sheet was routed.

**Other** There is currently one vacant consumer position available on the Board. Applications are online and will be accepted through Dec. 1, 2015.

The draft calendar for 2016 will be discussed at the December meeting. The 2016 Chair-elect will also be elected during this meeting.

The Diamond Service Awards event is scheduled for the evening of Sunday, February 21, 2016.

**Next Meeting** December 15, 2015, 6:00 – 8:00 p.m.  
Public Health Building, 1900 West Old Shakopee Road, Bloomington, MN 55431

**Adjournment** M/McKenzie, S/Lawless, and all voting aye to adjourn. The meeting was adjourned at 8:03 p.m.