

APPROVED MINUTES

Advisory Board of Health
Tuesday, December 15, 2015
6:00 PM
Public Health Building
1900 West Old Shakopee Road

Present	<p><u>Members:</u> David Drummond, Satbir Brar, Corinne Ellingham, Joshua Korthouse, Joe Lawless, Cindy McKenzie</p> <p><u>Staff Advisor:</u> Bonnie Paulsen, Public Health Administrator</p> <p><u>Staff:</u> Nick Kelley, Asst. Public Health Administrator Linda Riski-Lundeen, Office Supervisor Nancy Tadros, Minutes Secretary</p> <p><u>Guests:</u> None</p> <p><u>Public:</u> Starr Sage</p>
Absent	None
Call to Order	Drummond, Chair, called the meeting to order at 6:02 p.m.
Approval of Minutes	M/McKenzie, S/Korthouse, and all voting aye to approve the meeting minutes of November 17, 2015 (with the change of "Fire has applied for the 100 Resilient Cities Grant, which, if awarded, would provide Fire with funding..." to "The City has applied for the 100 Resilient Cities Grant, which, if awarded, would provide the City with funding..." under Staff Reports).
Approval of Agenda	M/McKenzie, S/Ellingham, and all voting aye to approve the December 15, 2015 meeting agenda.

ORGANIZATIONAL BUSINESS

Review/Approve 2016 Work Plan	The Board discussed minor revisions (i.e. Health & Wellness Award will now be every other year, etc.) made to the 2016 Work Plan since the November meeting, and how the Board can assist in regards to the topics listed. M/Lawless, S/Satbir, and all voting aye to approve the 2016 Work Plan.
Review and Discuss Draft 2016 Calendar	The 2016 Board meeting schedule was presented for discussion. Attention was brought to the meeting dates of March (joint meeting), November and December, as these will not fall on the fourth Tuesday of the month. M/Korthouse, S/Ellingham, and all voting aye to approve the 2016 Meeting Schedule as presented.
Election of 2016 Chair-elect	Korthouse and Lawless were both nominated for the position of Chair-elect for 2016. Korthouse withdrew his name and moved to elect Lawless for the role. M/Korthouse, S/Ellingham, and all voting aye to approve Lawless as 2016 Chair-elect.

STAFF REPORTS

Public Health Administrator Update	Paulsen provided an overview of 2015, including topics discussed, staff reports presented, Pearls of the Month, and other items from the Public Health Division covered at the Board's monthly meetings throughout the year.
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ADVISORY BOARD OF HEALTH REPORTS AND PLANNING

- Chair's Report** Drummond thanked the Members for their involvement this year.
- Tri-City Partners Report** McKenzie noted that the Tri-City Partners group has dissolved, their last meeting having been held in November. If future funding becomes available to maintain this group, reassembly may take place. Any updates in the coming year will be provided.
- Community Center Task Force Report** Korthouse noted that the Task Force has not yet met. Paulsen suggested that the City might still be looking for a youth member to complete the group. Korthouse will follow up with Diann Kirby, Bloomington Community Services Director, to find out more information.
- Planning for 2016** Over the next few weeks, Paulsen and Kelley will prepare the Board's 2015 Annual Report, which will be shared with the Board by email so that Members can share their suggested edits with Staff in early January. The final draft of the Annual Report will be presented and voted upon during the Board's January meeting.
- In addition, Drummond and McKenzie, as 2015 and 2016 Chair, respectively, will present the 2015 Annual Report and 2016 Work Plan to the City Council on February 1, 2016. The meeting will begin at 7:00 p.m. and all Members are welcome to attend and show their support.
- Finally, the final draft and presentation will need to be submitted to Tadros by January 15th in order to get them on both the January board meeting agenda and the Council meeting agenda. Drummond and McKenzie will also meet with Paulsen and Kelley on January 15th to prepare for their presentation to Council.

OTHER BUSINESS/ANNOUNCEMENTS

- Other**
- Community Health Conference:** This year's conference is scheduled during the last week of September. Generally, two Members are registered to represent the Board, and Members who have not attended in the past are given priority to attend. Since Lawless, Ellingham and Brar have not yet attended, they will check their calendars for availability.
- Pearl of the Month:** The Board is interested in continuing POTM presentations as topics come up and Members express interest in presenting, rather than taking place on a monthly basis. It was recommended that the time slot remain open on the Agenda to allow POTM presenters this opportunity. Therefore, Members will contact Tadros if they are interested in volunteering for a POTM during a subsequent meeting.
- Diamond Service Awards** The Diamond Service Awards event will take place on the evening of Sunday, Feb. 21, 2016, at the DoubleTree by Hilton Bloomington–Minneapolis South. When the details and invitations are available, they will be sent out to the Board via email and prior to the January meeting. This will provide Members with an opportunity to submit their RSVP responses to Tadros in time to reserve their seats.
- Next Meeting** January 26, 2016, 6:00 – 8:00 p.m.
Public Health Building, 1900 West Old Shakopee Road, Bloomington, MN 55431
- Adjournment** M/Ellingham, S/Lawless, and all voting aye to adjourn. The meeting was adjourned at 7:11 p.m.