

CITY OF BLOOMINGTON PARKS, ARTS AND RECREATION COMMISSION

Wednesday, September 14, 2016

6:30 PM

Dakota Conference Room
1800 West Old Shakopee Road

AGENDA

CALL TO ORDER

1. CALL TO ORDER - 6:30 P.M.

VISITORS

2. VISITORS

NEW BUSINESS

3. NEW BUSINESS
 - 3.1. Review Draft 2017-2021 Parks & Recreation Community Investment Program
 - 3.2. 2018 & 2019 Parks and Trails Legacy Fund Grant Requests
 - 3.3. 2017 Parks and Recreation Division Budget Update
 - 3.4. Commission Member use of Private E-Mail Addresses

CONTINUING BUSINESS

4. CONTINUING BUSINESS
 - 4.1. Community Center Task Force Update
 - 4.2. Alternative Transportation Plan Update
 - 4.3. Minnesota River Valley Planning Update
 - 4.4. Determine PARC Members to Attend 2016 MRPA Annual Conference
 - 4.5. Parks & Recreation Projects and Programs Update

STAFF REPORTS

5. STAFF REPORTS
 - 5.1. City Council Action Pertaining to Parks and Recreation
 - 5.2. Park and Recreation Manager's Report

OTHER BUSINESS

6. OTHER BUSINESS
 - 6.1. Staff Recommendation to Cancel September 28 Study Meeting

APPROVAL OF MINUTES

7. APPROVAL OF MINUTES
 - 7.1. Approve July 13, 2016 Minutes

ADJOURNMENT

8. ADJOURNMENT - 8:30 P.M.

Originator

Item

Review Draft 2017-2021 Parks & Recreation Community Investment Program

Date

9/14/2016

Description

This document incorporates the following lists of projects:

- Status of current Parks and Recreation projects
- Planned 2015 & 2016 Parks and Recreation CIP projects
- Draft 2017 - 2021 Parks and Recreation CIP projects
- Draft future (2022 – 2036) Parks and Recreation CIP projects

The CIP project/plan code number is listed for those projects previously assigned a code number. All 2017 - 2036 Parks & Recreation CIP projects have been categorized by the following need/benefit to the City:

- **Priority 1** - Park Revitalization Projects (PRP) that need to be done in order to maintain or consolidate the park system at an appropriate level of quality and services.
- **Priority 2** - Needed upgrades, projects that are necessary for emerging or expanded use, funded primarily through local funds.
- **Priority 3** - Beneficial upgrades, projects that are desirable to complete, perhaps through utilizing substantial outside funding.

Project priorities are based in part on recommendations promulgated through the 2008 Bloomington Park Master Plan, and the 2010 Hyland-Bush-Anderson Lakes Regional Park Reserve Master Plan. Future projects that are estimated to cost less than \$50,000 are included in this document, even though they do not meet the minimum threshold for inclusion in the City CIP. Any projects not funded in the first year of the five-year CIP will be carried over to the next year and receive priority consideration.

In the draft 2017 – 2021 CIP, only those projects that have a reasonable expectation of being funded are included. The CIP anticipates approximately \$1,000,000 being available annually from Charter Bonds and \$200,000 annually from park dedication fees. In addition, projects funded via grants (i.e. Metro Regional Park System grants) are included based on the anticipated grants being awarded in a given year. Furthermore, projects funded through the City Enterprise Funds (i.e. Aquatics and Center for the Arts) are included based upon anticipated dollars budgeted in a given year.

The 2022 - 2036 Parks and Recreation CIP depicts the anticipated needs of the park system in the following fifteen years as a planning tool.

At this time, there is \$578,380 in uncommitted dollars in the Parks Capital Replacement Fund #411. So there will be sufficient funds available to undertake the 2015 and 2016 projects for which Council has not yet approved funding park dedication funding (\$427,426), leaving \$150,954 for projects in 2017.

Requested Action

Staff request that the PARC review the attached draft 2017 - 2021 Parks and Recreation CIP and pass a motion recommending approval to the City Council.

Attachments:

2017-2036 CIP

Current Projects

Project Name	Project #	Priority	Balance of	
			Funding	Funding Sources
Natural Resources Restorations	PKNRR4 PKTC01 &		\$ 32,417	Park Capital Fund
Valley View Tennis Court Reconstruction	PKTC02		\$ 2,749	Park Capital Fund
Miscellaneous Park Improvements and Equipment	PKMPI2		\$ 4,117	Park Capital Fund
Miscellaneous Park Improvements and Equipment	PKMPIE PD-03-014 & PD-03-		\$ 19,130	Park Capital Fund
DuPont & Hampshire Hill Playground Replacements/Improvements	018		\$ 16,557	Park Capital Fund
Normandale Lake Chalet Road Parking Lots Reconstruction & Lighting	PD-11-005		\$ 7,000	Metro Regional Park Grants
Red Haddox Baseball Field Improvements	PKRHFD		\$ 52,325	Park Capital Fund
Total Cost for Current P&R CIP Projects			\$ 134,295	

2015

Project Name	Project #	Priority	Cost	Funding Sources
Priority 1				
Parking Lot Lighting Improvements	PD-13-008	1	\$ 50,000	Charter Bonds Park Capital Fund - \$87,500, P&R Admin
Northcrest Playground	PD-99-064	1	\$ 100,938	General Fund - \$7,438
<i>Total 2015 Priority 1 Projects</i>			\$ 150,938	
Priority 2				
<i>Total 2015 Priority 2 Projects</i>			\$ -	
Priority 3				
<i>Total 2015 Priority 3 Projects</i>			\$ -	
Total Cost for 2015 P&R CIP Projects			\$ 150,938	

2016

Project Name	Project #	Priority	Cost	Funding Sources
Priority 1				
Bloomington Center for the Arts – Miscellaneous Improvements & Equipment	CF-16-006	1	\$ 95,000	Art Center Fund
Brye Playground Replacement	PD-03-022	1	\$ 95,469	Charter Bonds Aquatics Budget - \$60,000, P&R Admin General Fund - \$5,100
Bush Lake Beach Playground Replacement	PD-15-001	1	\$ 65,100	Park Capital Fund - \$64,768, P&R Admin General Fund - \$5,232, School District -
City/School Joint Projects (City and SD - \$70,000 each = \$140,000)	PD-99-062	1	\$ 140,000	\$70,000 Park Capital Fund - \$87,579, P&R Admin General Fund - \$7,890.
Columbus Playground Replacement	PD-15-003	1	\$ 95,469	Charter Bonds
Dred Scott Playground Replacement	PD-15-005	1	\$ 108,174	Charter Bonds Park Capital Fund - \$87,579, P&R Admin General Fund - \$7,890.
Effa Playground Replacement	PD-15-009	1	\$ 95,469	Charter Bonds
Kelly Playground Replacement	PD-15-006	1	\$ 154,880	Charter Bonds
McAndrews Playground Replacement	PD-15-007	1	\$ 89,540	Charter Bonds
Miscellaneous Park Improvements and Equipment	PKMPIE	1	\$ 50,000	Park Capital Fund
Neighborhood Enhancement Initiative Program - Park Improvements	PD-16-004	1	\$ 300,000	Capital & Strategic Priorities
Parking Lot Lighting Improvements	PD-13-008	1	\$ 50,000	Park Capital Fund
Rhode Island Playground Replacement	PD-07-093	1	\$ 95,469	Charter Bonds
West Bush Lake South Parking Lot Reconstruction & Lighting	PD-03-026	1	\$ 850,000	State and Met Council Grants/Funds
<i>Total 2016 Priority 1 Projects</i>			\$ 2,284,570	
Priority 2				
<i>Total 2016 Priority 2 Projects</i>			\$ -	
Priority 3				
<i>Total 2016 Priority 3 Projects</i>			\$ -	
Total Cost for 2016 P&R CIP Projects			\$ 2,284,570	
Total Cost Park Capital Funds			\$ 339,926	
Total Costs Charter Bonds			\$ 543,532	
Total Costs P&R Admin General Fund			\$ 26,112	
Total Costs Arts Center			\$ 95,000	
Total Costs Aquatics Budget			\$ 60,000	
Total Costs Ice Garden Budget			\$ -	
Total Costs State/Met Council Grants			\$ 850,000	

Total Costs School District Funds	\$	70,000
Total Costs Other Funds	\$	300,000
	\$	2,284,570

2017

Project Name	Project #	Priority	Cost	Funding Sources
Priority 1				
Bleachers Replacement	PD-99-002	1	\$ 75,000	Park Development
Bloomington Center for the Arts - Replace Electronic Reader Board Sign	CF-14-002	1	\$ 50,000	Art Center
BIG - Boiler Rink 3		1	\$ 18,000	Ice Garden
BIG - Electric Zamboni (replaces 1997 model) includes trade in		1	\$ 120,000	Ice Garden
BIG - Glass Lift, Fire Extinguishers, R/O Membrain		1	\$ 10,000	Ice Garden
BIG - Matting and Benches for Rink 2 Skate Change Area		1	\$ 10,000	Ice Garden
BIG - Outdoor LED Lights		1	\$ 10,000	Ice Garden
BIG - Zamboni Battery Replacement		1	\$ 10,000	Ice Garden
Kelly Paved Hockey Rink Replacement	PD-05-006	1	\$ 87,250	Charter Bonds
Natural Resources Restorations	PD-05-033	1	\$ 50,000	Charter Bonds
Parking Lot Lighting Improvements	PD-13-008	1	\$ 50,000	Charter Bonds
Running Playground Replacement	PD-15-008	1	\$ 138,424	Charter Bonds
Tennis and Basketball Court Reconstruction, Recoating & Fence Replacement	PD-06-001	1	\$ 125,000	Charter Bonds
Valley View Playground Replacement	PD-15-011	1	\$ 260,150	Charter Bonds
Vanderbie Playground Replacement	PD-15-013	1	\$ 108,174	Park Development
	<i>Total 2017 Priority 1 Projects</i>		\$ 1,121,998	
Priority 2				
Community Services Center	CF-07-001	2	\$ 46,234,000	Facilities & Park Maintenance
Minnesota Valley State Trail	SB-99-013	2	\$ 2,500,000	Other
Westwood Pickleball Courts Expansion	PD-99-008	2	\$ 160,000	Charter Bonds
	<i>Total 2017 Priority 2 Projects</i>		\$ 48,894,000	
Priority 3				
	<i>Total 2017 Priority 3 Projects</i>		\$ -	
	Total Cost for 2017 P&R CIP Projects		\$ 50,015,998	
	Total Cost Park Development Funds		\$ 183,174	
	Total Costs Charter Bonds		\$ 870,824	
	Total Costs P&R Admin General Fund		\$ -	
	Total Costs Arts Center		\$ 50,000	
	Total Costs Aquatics Budget		\$ -	
	Total Costs Ice Garden Budget		\$ 178,000	

Total Costs State/Met Council Grants	\$	-
Total Costs School District Funds	\$	-
Total Costs Other Funds	\$	48,734,000
Total Cost for 2017 P&R CIP Projects	\$	50,015,998

2018

Project Name	Project #	Priority	Cost	Funding Sources
Priority 1				
Bloomington Center for the Arts - Schneider Theater A/V and lighting upgrades	CF-14-004	1	\$ 65,000	Art Center
BIG - Auto Floor Scrubber		1	\$ 15,000	Ice Garden
BIG - New Parking Lot/Sidewalk Lights (Dark Sky Compliant)		1	\$ 15,000	Ice Garden
BIG - Paint Ceiling Rink 1		1	\$ 80,000	Ice Garden
BIG - Redo Video Stand Rink 1		1	\$ 15,000	Ice Garden
BIG - Replace Broken Concrete West Side Rink 1		1	\$ 50,000	Ice Garden
BIG - Rink 2 Deck Food Railing		1	\$ 5,000	Ice Garden
City/School Joint Projects (City and SD - \$72,500 each = \$145,000)	PD-99-062	1	\$ 145,000	Park Development
Miscellaneous Park Improvements and Equipment	PKMPIE	1	\$ 55,000	Park Development
Natural Resources Restorations	PD-05-033	1	\$ 55,000	Park Development
Parking Lot Lighting Improvements	PD-13-008	1	\$ 50,000	Park Development
Running Park Building Replacement	PD-15-008	1	\$ 990,000	Charter Bonds
Tennis and Basketball Court Reconstruction, Recoating & Fence Replacement	PD-06-001	1	\$ 100,000	Park Development
Valley View Softball Field #2 Improvements	PD-07-010	1	\$ 56,275	Park Development
West Bush Lake North Parking Lot Reconstruction & Lighting	PD-03-026	1	\$ 850,000	State and Met Council Grants/Funds
Total 2018 Priority 1 Projects			\$ 2,546,275	
Priority 2				
Total 2018 Priority 2 Projects				
Priority 3				
Total 2018 Priority 3 Projects			\$ -	
Total Cost for 2018 P&R CIP Projects			\$ 2,546,275	
Total Cost Park Development Funds			\$ 388,775	
Total Costs Charter Bonds			\$ 990,000	
Total Costs P&R Admin General Fund			\$ -	
Total Costs Arts Center			\$ 65,000	
Total Costs Aquatics Budget			\$ -	

Total Costs Ice Garden Budget	\$	180,000
Total Costs State/Met Council Grants	\$	850,000
Total Costs School District Funds	\$	72,500
Total Costs Other Funds		
Total Cost for 2018 P&R CIP Projects	\$	2,546,275

2019

Project Name	Project #	Priority	Cost	Funding Sources
Priority 1				
Bloomington Center for the Arts - Schneider Theater Seating Renovation	CF-14-003	1	\$ 133,000	Art Center
BIG - Cooling Tower Rink 3		1	\$ 60,000	Ice Garden
BIG - New Seating Rink 1		1	\$ 50,000	Ice Garden
BIG - Security Camera System		1	\$ 20,000	Ice Garden
BIG - Zamobni Battery Replacement		1	\$ 10,000	Ice Garden
Dred Scott Athletic Field Fencing	PD-13-003	1	\$ 391,000	Charter Bonds
Miscellaneous Park Improvements and Equipment	PKMPIE	1	\$ 65,000	Park Development
Moir Picnic Shelter Roof Replacement	PD-07-068	1	\$ 100,000	Charter Bonds
Natural Resources Restorations	PD-05-033	1	\$ 65,000	Charter Bonds
Normandale Lake Trail Lighting - Bandshell to Chalet Road Parking Lots	New	1	\$ 147,400	State and Met Council Grants/Funds
<i>Total 2019 Priority 1 Projects</i>			\$ 1,041,400	
Priority 2				
Electronic Reader Board Signs	PD-13-002	2	\$ 100,000	Charter Bonds
<i>Total 2019 Priority 2 Projects</i>			\$ 100,000	
Priority 3				
<i>Total 2019 Priority 3 Projects</i>			\$ -	
Total Cost for 2019 P&R CIP Projects			\$ 1,141,400	
Total Cost Park Development Funds			\$ 65,000	
Total Costs Charter Bonds			\$ 656,000	
Total Costs P&R Admin General Fund			\$ -	
Total Costs Arts Center			\$ 133,000	
Total Costs Aquatics Budget			\$ -	
Total Costs Ice Garden Budget			\$ 140,000	
Total Costs State/Met Council Grants			\$ 147,400	
Total Costs School District Funds			\$ -	
Total Costs Other Funds			\$ -	
Total Cost for 2019 P&R CIP Projects			\$ 1,141,400	

2020

Project Name	Project #	Priority	Cost	Funding Sources
Priority 1				
BIG - Cooling Tower Rink 1		1	\$ 60,000	Ice Garden
BIG - Electric Zamboni (replaces 1999 model)		1	\$ 125,000	Ice Garden
BIG - Replace Desiccant Wheels		1	\$ 15,000	Ice Garden
BIG - Zamboni Battery Replacement		1	\$ 10,000	Ice Garden
City/School Joint Projects (City and SD - \$75,000 each = \$150,000)	PD-99-062	1	\$ 150,000	Charter Bonds
Dred Scott Concessions/Rest Rooms Building Replacement	PD-13-005	1	\$ 850,000	Charter Bonds
Miscellaneous Park Improvements and Equipment	PKMPIE	1	\$ 65,000	Park Development
Natural Resources Restorations	PD-05-033	1	\$ 65,000	Park Development
Normandale Lake Rest Rooms and Maintenance Building Replacement	PD-99-001	1	\$ 560,000	Grants
<i>Total 2020 Priority 1 Projects</i>			\$ 1,900,000	
Priority 2				
Bloomington Center for the Arts - Patio Accessibility Enhancements and Amenities	CF-15-001	2	\$ 50,000	Other
Minnesota River Valley Trailhead and Trail Improvements	PD-02-008	2	\$ 185,000	Other
<i>Total 2021 Priority 2 Projects</i>			\$ 235,000	
Priority 3				
<i>Total 2020 Priority 3 Projects</i>			\$ -	
Total Cost for 2020 P&R CIP Projects			\$ 2,135,000	
Total Cost Park Development Funds			\$ 130,000	
Total Costs Charter Bonds			\$ 1,000,000	
Total Costs P&R Admin General Fund			\$ -	
Total Costs Arts Center			\$ -	
Total Costs Aquatics Budget			\$ -	
Total Costs Ice Garden Budget			\$ 210,000	
Total Costs State/Met Council Grants			\$ 560,000	
Total Costs School District Funds				
Total Costs Other Funds			\$ 235,000	

Total Costs Arts Center	\$	-
Total Costs Aquatics Budget	\$	-
Total Costs Ice Garden Budget	\$	295,000
Total Costs State/Met Council Grants		
Total Costs School District Funds		
Total Costs Other Funds	\$	-
Total Cost for 2021 P&R CIP Projects	\$	1,265,000

2017 - 2021 City CIP Cost Summary by Priority

Total Cost for Priority 1 City P&R CIP Projects	\$	10,159,243
Total Cost for Priority 2 City P&R CIP Projects	\$	49,229,000
Total Cost for Priority 3 City P&R CIP Projects	\$	-

Total Cost for the 2017 - 2021 CIP Projects \$ 59,388,243

Total Cost Park Capital Funds	\$	339,926
Total Cost Park Development Funds	\$	896,949
Total Costs Charter Bonds	\$	4,900,356
Total Costs P&R Admin General Fund	\$	26,112
Total Costs Arts Center	\$	343,000
Total Costs Aquatics Budget	\$	60,000
Total Costs Ice Garden Budget	\$	1,003,000
Total Costs State/Met Council Grants	\$	2,407,400
Total Costs School District Funds	\$	142,500
Total Costs Other Funds	\$	49,269,000
	\$	59,388,243

2022 - 2036 Parks & Recreation CIP Priority #1 Projects

Project Name	Project #	Priority	Cost
84th Street Pedestrian Bridge Replacement	PD-13-006	1	\$ 2,250,000
84th Street Pedestrian Bridge Retaining Walls Replacment	New	1	\$ 350,000
Accessibility Improvements - Various Parks	PD-99-063	1	\$ 1,500,000
BIG - Bathrooms & Showers in Locker Rooms Rinks 1 & 2		1	\$ 600,000
BBQ Grills Replacement	New	1	\$ 54,000
Bleachers Replacement	New	1	\$ 1,016,400
Bloomington Center for the Arts – Black Box and Lobby Seating	CF-14-001	1	\$ 75,000
Bloomington Center for the Arts – Flyloft Art Renovation	CF-09-004	1	\$ 122,000
Bloomington Family Aquatic Center Reconstruction	New	1	\$ 12,000,000
Brookside Hockey Rink Paving & Board Replacement	PD-99-036	1	\$ 141,000
Cedarcrest Water Play Area Replacement	New	1	\$ 300,000
Central & Moir Stairs Reconstruction	New	1	\$ 150,000
Central & Moir Trail and Bridge Reconstruction	PD-07-029	1	\$ 1,796,399
City/School Joint Projects	PD-99-062	1	\$ 2,625,000
BIG - Divider Curtain - Community Room		1	\$ 10,000
Dred Scott Athletic Field Lighting	PD-13-004	1	\$ 2,465,507
BIG - Fire Alarm Panel		1	\$ 20,000
Fishing Piers Replacement	New	1	\$ 120,000
Hrbek Fields Netting System	New	1	\$ 90,500
BIG - Indoor Turf (soccer, lacrosse, rugby)		1	\$ 90,000
BIG - Matting Lobbies West Areas of Rink 1, 2 & 3		1	\$ 220,000
Miscellaneous Park Improvements and Equipment	PMKPIE	1	\$ 1,500,000
Moir Disc Golf Course Replacement and Expansion	New	1	\$ 100,000
Natural Resources Restorations	PD-05-003	1	\$ 975,000
BIG - New Concrete Front Rink 1 Around Flower Beds		1	\$ 45,000
BIG - New Scissoes Lift with Platform		1	\$ 20,000

Park Reserve Bridge Replacements	PD-10-018	1	\$	750,000
Park Reserve Stairways Reconstruction	PD-10-010	1	\$	51,500
Park Reserve Trail Reconstruction	PD-00-022	1	\$	6,120,865
Park Shelter Building Replacements	New	1	\$	12,150,000
Park Trail Improvements	PD-07-024	1	\$	4,665,789
Parking Lot and Driveway Reconstruction	PD-13-007	1	\$	7,270,178
Parking Lot Lighting Improvements	PD-13-011	1	\$	2,516,488
Picnic Tables, Benches and Site Furnishings	PD-10-011	1	\$	225,000
Playground Replacements	PD-07-032	1	\$	3,840,750
Poplar Bridge Hockey Rink Paving & Boards	PD-99-050	1	\$	141,000
BIG - Replace Furnance Cubes in Rink 2 East & West		1	\$	60,000
BIG - Replace Furnance Rink 1 Dressing Rooms		1	\$	30,000
BIG - Replace Furnance Rink 2 Dressing Rooms		1	\$	30,000
BIG - Replace Rink 3 Roof		1	\$	400,000
BIG - Rink 2 West Viewing Arena		1	\$	190,000
BIG - Rink 3 Entrance Canopy and Automatic Doors		1	\$	170,000
BIG - Rink 3 Floor Replacement		1	\$	600,000
Tennis Court Reconstruction, Recoating & Fence Replacement	PD-06-001	1	\$	3,653,175
Upgrade Refrigeration Systems (BIG)		1	\$	600,000
Valley View Ballfield Improvements	PD-09-003	1	\$	58,000
Valley View Parking Lot, Lighting & Fencing	PD-99-029	1	\$	2,435,460
Valley View Skate Park Replacement	New	1	\$	172,500
Valley View Softball Fields Lighting	New	1	\$	300,000
BIG - Widen Sidewalk in Front of Building to North Lot		1	\$	10,000
BIG - Zamboni Battery Replacements		1	\$	150,000
Total Cost for 2022 - 2036 P&R CIP Priority #1 Projects			\$	75,226,511

2022 - 2036 Parks & Recreation CIP Priority #2 Projects

Project Name	Project #	Priority		Cost
Bloomington Family Aquatic Center 2nd Water Slide	PD-12-001	2	\$	531,300
Bloomington Family Aquatic Center Concession Area Expansion	PD-07-011	2	\$	88,000
Bloomington Family Aquatic Center Equipment	PD-12-002	2	\$	125,000
Bloomington Family Aquatic Center Deck Lighting	PD-07-025	2	\$	143,000
Bloomington Family Aquatic Center Playground	PD-10-003	2	\$	110,000
Bloomington Family Aquatic Center Splash Play Area	PD-07-012	2	\$	344,500
BIG - Rink #2 Viewing Area	CF-16-009	2	\$	190,000
Columbus Picnic Shelter	PD-10-016	2	\$	60,000
Dred Scott Facility Awnings	PD-99-021	2	\$	80,000
Dred Scott Picnic Shelter	PD-07-034	2	\$	175,000
Dred Scott Volleyball Court Lighting	PD-99-023	2	\$	82,500

East Bush Lake Rd./Bush Lake Beach Bridge	BR-99-012	2	\$	2,000,000
Electronic Reader Board Sign	PD-11-006	2	\$	50,000
Girard Lake Parking Lot and Trail	PD-99-011	2	\$	175,000
Haeg Playground, Trail and Athletic Field Reconstruction	PKHP01	2	\$	366,948
Hampshire Hills Picnic Shelter	PD-07-039	2	\$	60,000
Harrison Playground Replacement, Picnic Shelter & Security Lighting	PD-00-002	2	\$	598,400
James Avenue Playground	PD-02-006	2	\$	94,117
Marsh Lake Trail	PD-00-019	2	\$	462,500
Minnesota River DNR State Trail Connections and Improvements	PD-02-008	2	\$	1,453,815
Moir Trails and Landscaping	PD-99-020	2	\$	108,812
Normandale Lake - Former Sharratt Property Development	PD-02-014	2	\$	122,100
Normandale Lake Bandshell Improvements	PD-02-010	2	\$	205,000
Normandale Lake Playground	PD-07-032	2	\$	94,600
Northcrest Park Improvements	PD-07-053	2	\$	267,340
Oxboro Improvements	PD-10-019	2	\$	60,242
Park Land Acquisition - Hyland-Bush-Anderson Lakes Park Reserve	PA-99-008	2	\$	8,770,179
Park Reserve New Trail Construction	PD-10-017	2	\$	1,229,864
Pond-Dakota Barn/Interpretive Center	PD-99-016	2	\$	908,000
Portable Ballfield Outfield Fencing	PD-12-005	2	\$	54,000
Reynolds Improvements	PD-00-016	2	\$	372,786
Shoreline Restoration	PD-99-003	2	\$	150,000
Smith Park Phase III & IV Improvements	PD-02-003	2	\$	1,242,360
South Loop Park Development	PD-99-019	2	\$	1,181,006
Southglen Field Improvements	PD-10-013	2	\$	67,000
Wright's Lake Baseball Field Improvements	PD-99-059	2	\$	111,250
				22,134,619
				<i>Total Cost for 2022 - 2036 P&R CIP Priority #2 Projects</i>

2022 - 2036 Parks & Recreation CIP Priority #3 Projects

Project Name	Project #	Priority		Cost
Armory Gymnasium Addition	PD-99-067	3	\$	1,925,000

Bicycle Pump Track	*New	3	\$	103,000
Bill Warren Trails	PD-14-002	3	\$	248,400
Bloomington Center for the Arts Storage	PD-07-016	3	\$	530,200
Bloomington Civic Plaza – Amphitheater canopy & exterior amenities	CF-14-005	3	\$	125,000
Bloomington Civic Plaza – Install fireplace/waterfall in lobby	CF-14-006	3	\$	100,000
Brookside Permeable Parking Lot & Trail Improvements	PD-06-004	3	\$	255,198
Brookside Soccer Field Improvements	New	3	\$	80,000
Bryant Improvements	PD-07-007	3	\$	305,470
Bush Lake Beach Picnic Shelter	PD-07-020	3	\$	144,100
Central & Moir Scenic Overlook	New	3	\$	70,000
Central Trailhead and Parking Lot	PD-07-030	3	\$	187,000
Chemical Toilet Enclosures	New	3	\$	50,000
Countryside Parking Lot Expansion	PD-99-039	3	\$	137,500
Countryside Permanent Shelter Building	PKCP02	3	\$	630,000
Dred Scott Baseball Field #1 Press Box	PD-07-065	3	\$	250,000
Dred Scott Skate Park	PD-03-011	3	\$	188,100
Dred Scott Water Play Area	PD-02-012	3	\$	354,750
East Soo Line Railway Trail	SB-99-015	3	\$	3,429,160
Forest Glen Trail Improvements	PD-07-017	3	\$	124,600
Girls Softball Complex Development - Site TBD	New	3	\$	2,860,000
Goldman Property Trail Improvements	PD-10-007	3	\$	259,504
Heritage Hills Lacrosse Field	PD-07-014	3	\$	775,000
Heritage Hills Skate Park	PD-07-040	3	\$	188,100
Highwood Drive Private Park Development	PD-02-005	3	\$	200,000
Jefferson High School Baseball Field Improvements	PD-07-067	3	\$	257,500
Jefferson High School Field Improvements	PD-07-043	3	\$	325,000
Kelly Concessions/Rest Rooms/Press Box Building	PD-99-024	3	\$	700,000
Kennedy High School Field Improvements	PD-07-044	3	\$	257,500
Lincoln Stadium Dome	PD-07-045	3	\$	2,121,800
Marsh Lake Archery Range Improvements	PD-99-014	3	\$	309,763
Marsh Lake Scenic Overlook	PD-99-013	3	\$	51,500
Marsh Lake Soccer Stadium/ Field Improvements	PD-99-028	3	\$	1,575,000
Mellot/Seal Interpretive/Nature Observation Are/Memorial	PD-99-009	3	\$	250,000
Mobile Electronic Display Board	PD-13-010	3	\$	51,500
Mound Springs Redevelopment	PD-07-048	3	\$	78,800
Nesbitt Site Development	PD-02-009	3	\$	285,000
Nesta Hills Park Development	PD-99-007	3	\$	775,000
Normandale Boulevard/84th Street Bridge	BR-99-012	3	\$	5,150,000
Normandale Lake Trail Lighting - Chalet Road Parking Lots Counterclockwise to f	PD-00-025	3	\$	496,400

Originator	Item 2018 & 2019 Parks and Trails Legacy Fund Grant Requests
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Date

Description

This memo provides information on the City of Bloomington’s FY2018 & FY2019 Parks and Trails Legacy Fund Grant Request to the Metropolitan Council. Legacy dollars are used in combination with State/Metropolitan Council bonding dollars to undertake Community Investment Projects (CIP) in the Hyland-Bush-Anderson Lakes Regional Park Reserve. This includes Bush Lake Park, Normandale Lake Park, North Corridor Park, South Corridor Park and Tierney’s Woods. Legacy dollars have been used in the past in combination with State/Metropolitan Council bonding dollars to undertake CIP projects such as reconstruction of the Bush Lake and Normandale Lake Park trails, as well as the reconstruction of the Normandale Lake Park Chalet Road parking lot.

The anticipated funding allocations to Bloomington as calculated by Metropolitan Council staff will provide \$284,130 in FY2018 and \$311,000 in FY2019. The actual amount of funding is dependent upon future actions to be taken by the State Legislature. Below in bold are the City’s grant requests.

FY2018 Parks and Trails Legacy Fund Grant Request – Total of \$284,130

Parking Lot Reconstruction and Trail Lighting - Reconstruct parking lots, driveways, parking lot lighting, trail lighting, retaining walls and associated storm water improvements at the Hyland-Bush-Anderson Lakes Regional Park Reserve - \$254,130.

Park Ambassador Program – Staffing, programming, supplies and contracted services to operate a Park Ambassador Program within the Hyland-Bush-Anderson Lakes Regional Park Reserve. This program would focus on connecting people with the outdoors and increasing usage of the Park Reserve by minorities and other underrepresented populations - \$30,000.

The \$254,130 for parking lot reconstruction and trail lighting would be used for reconstructing the West Bush Lake Park parking lots. The total estimated project costs for reconstructing the West Bush Lake parking lots are \$1,700,000. The City has approximately \$1,062,406 in Metropolitan Regional Parks grant funds already available for this project. The remaining balance of \$383,464 in funding needed for the project is proposed to be provided through future Metropolitan Regional Parks System grants. Accordingly, the project will be split into two phases, the first in 2016-2017 and the second to be undertaken in 2018-2019 as grant dollars become available. In the event that the actual project costs come in lower than estimated, the City would utilize the surplus grant funds to install lighting on the trail between the Normandale Lake Bandshell and the Chalet Road parking lot at an estimated cost of \$147,400. The parking lot lighting and trail lighting projects are listed in the City’s Community Investment Program (CIP).

The \$30,000 for the Park Ambassador Program is in response to a pending Metropolitan Council requirement to utilize a minimum of ten percent of Parks and Trails Fund appropriations on “connecting people and the outdoors”, which is one of the four Strategic Directions for the Fund. The other Strategic Directions are: “Acquire Land, Create Opportunities”, “Coordinate Among Partners” and “Take Care of What We Have.”

FY2019 Parks and Trails Legacy Fund Grant Request – Total of \$311,000

Rest Rooms and Maintenance Garage Reconstruction - Reconstruct rest rooms, maintenance garage, driveway, sidewalks, lighting and associated storm water improvements at the Hyland-Bush-Anderson Lakes Regional Park Reserve - \$279,900.

Park Ambassador Program – Staffing, programming, supplies and contracted services to operate a Park Ambassador Program within the Hyland-Bush-Anderson Lakes Regional Park Reserve. This program would

focus on connecting people with the outdoors and increasing usage of the Park Reserve by minorities and other underrepresented populations - \$31,100.

The \$279,900 would be used for reconstructing the Normandale Lake Park rest rooms and maintenance garage located on Chalet Road. The total estimated project costs are \$544,327. The remaining balance of \$264,427 in funding needed for the project is proposed to be provided through future Metropolitan Regional Parks System grants. This project is listed in the City's Community Investment Program (CIP). The \$31,100 would be used for the Park Ambassador Program as described above.

Requested Action

Due to a short time frame for submittal to the Met Council, and due to no PARC meeting being held last month, the City's Parks and Trails Legacy Fund grant requests were brought to the City Council on September 12 for consideration of approval. No action required.

Attachments:

Originator	Item 2017 Parks and Recreation Division Budget Update
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Date 9/14/2016

Description

Enclosed is a spreadsheet summary of the preliminary 2017 Parks and Recreation budget. Below are the significant needs and wants that are recommended. These needs and wants are categorized within the City of Bloomington's six Strategic Priorities.

Community Image	Branding, promotion, internal, external, proactive, telling our story, marketing
Focused Renewal	District development, neighborhood, residential and neighborhood commercial, redevelopment, financing
Inclusion and Equity	Community engagement, workforce, meeting the needs of a changing community, participation, barrier removal, welcoming
Environmental Sustainability	Global warming, energy, water, habitat, guiding development.
High Quality Service Delivery	Training, organizational development, meeting customer/citizen needs, customer feedback, financial management
Maintain and Expand Community Amenities	Infrastructure, facilities, maintain, renewal, investment, CIP, funding, community need

High Quality Service Delivery	160501-5001P	\$6,004	Parks and Recreation Administration - Full Time/ Regular Pay	Increase by 5% for four of the five Recreation Supervisor positions. This would require an additional \$6,004 beyond funding currently preloaded for 2017 (2.75% increase.) The increase would be spread out over several budgets based on the salary splits for each position. The \$6,004 increase would be covered through the \$18,382 increase in Cell Tower Rental income.
	160501-53140	2017 - \$169,505 2018 - \$271,200	Parks and Recreation Administration – Contractual Services	<p>The 2017 funding would include two significant projects:</p> <ul style="list-style-type: none"> \$37,500 for the MN River valley trail and sign plans consulting services – share costs 50%-50% with Planning. \$100,000 for continuation of the park asset inventory project. <p>The 2018 funding would include two significant projects:</p> <ul style="list-style-type: none"> \$100,000 for continuation of the park asset inventory project. \$100,000 to update the ten year old Parks and Recreation Master Plan.

	160503-50050	\$58,747	Youth and Family – Part Time Pay	Increase by \$58,747 from \$171,253 to \$230,000 in 2017 & to \$235,000 in 2018 to cover extra staffing needed for expanding programs. Increases covered through increased revenues, the transfer of funding from the Summer Spectrum program, and increased cell tower rental revenues.	
	160503-51990	\$8,812	Youth and Family – Other Benefits	Increase to \$34,500 (2017) & \$35,250 (2018) to meet 15% of Part Time Pay due to increased staffing needs. \$6,695 would be included in total increase which would come out of the former Summer Spectrum budget (160504).	
	660852-44776	\$30,000	Aquatics Beach – Food and Beverage Sale	Add this new line item for the new beach concessions operation. Budget \$30,000 of revenue for each year.	
High Quality Service Delivery	660852-50050	\$21,000	Aquatics Beach – Part Time Pay	Increase by \$21,000 from \$78,700 to \$99,700 for 2017 (27%) and by 1% to \$100,697 for 2018 to cover staffing expenses due to the two new concessions positions. This increase will be covered by concessions revenues.	
	660852-56310	\$15,000	Aquatics Beach – Merchandise for Resale - Food	Add this new line item for the new beach concessions operation. Please budget \$15,000 of expenses for each year.	
High Quality Service Delivery	Inclusion and Equity	160501-50050	\$8,194	Parks and Recreation Administration – Part Time Pay	Increase by \$8,194 to \$80,000 to provide additional funding to implement a Park Ambassador Program. An estimated \$20,202 would be earmarked within the Part Time Pay budget for the new Park Ambassador/Coordinator position (6 months x 6 hours per day at \$18.50 per hour x 182 days.) The position would meet and greet park users, educate users as to park regulations, implement equity initiatives, and address reservation and maintenance concerns.
		160501-51990	\$1,529	Parks and Recreation Administration – Other Benefits	Increase by \$1,529 from \$10,771 to \$12,300 to cover additional costs due to increase in Part Time Pay for the new Park Ambassador/Coordinator position. The \$8,194 increase in Part Time Pay and \$1,529 increase in Other Benefits would be covered through the \$18,382 increase in Cell Tower Rental income.
Inclusion and Equity		160505-50050	\$34,000	Inclusion – Part Time Pay	Increase by \$34,000 from \$114,000 to \$148,000 in 2017 & to \$153,000 in 2018 to cover increased need for staffing due to increase need for services. The majority of this increase is covered through increased cell tower rental revenues.

	160505-51990	\$4,938	Inclusion – Other Benefits	Increase by \$4,938 from \$17,262 to \$22,200 in 2017 & to \$22,950 in 2018 to meet 15% of Part-time Pay due to increased staffing needs.
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Maintain and Expand Community Amenities	660801-52990	\$10,000	Center for the Arts – Professional Services	Includes \$10,000 to plan a 2,000 sq. ft. building addition to accommodate equipment and furniture storage.
	660801-57070	2017 - \$617,000 2018 - \$218,000	Center for the Arts – Capital Outlay	2017 includes: <ul style="list-style-type: none"> • \$15,000 to replace the damaged and worn Masonite on the Schneider stage • \$40,000 to replace Black Box chairs • \$30,000 to replace the failing electronic message board on 98th St. • \$532,000 to construct a 2,000 sq. ft. addition to the facility to accommodate safe, secure storage of Art Center furniture, equipment and supplies. 2018 includes: <ul style="list-style-type: none"> • \$35,000 to update and partially replace theatrical lighting with newer technology, LED and intelligent lighting • \$133,000 to reupholster or replace Schneider Theater seating • \$50,000 to improve access and use of the patio to east of the lobby and council chamber.
	660851-57020	\$100,000	Aquatics Pool – Capital Outlay	Add this line item and propose a budget of \$100,000 for sandblasting, resurfacing and painting of the pool vessel in 2017.

Other changes to the 2017 & 2018 budgets include increases to preloaded items such as support services (park and facility maintenance), information services, full-time salaries (2.5%) and health care benefits. . With the exception of a small number of special initiatives, discretionary spending was held at a net 1% increase.

The City Council is currently reviewing the preliminary 2017 City budget, which if approved as presented would increase the levy by 7.55%. However, Council members have expressed a desire to make budget cuts to reduce the levy increase. It is unknown at this time if any of these cuts would impact the proposed Parks and Recreation budget. The Truth in Taxation hearings will be held in early December with the final budget being adopted by the end of December.

Requested Action

No action required.

Attachments:

PARC Budget Information

ACCOUNT	ACCOUNT DESCRIPTION	2016 Budgeted			2017 Proposed Budget				
		EXPENSES	REVENUES	NET	EXPENSES	Change from 2016	REVENUES	Change from 2015	NET
115012	PARC	\$ 29,263	\$ -	\$ (29,263)	\$ 32,078	10%	\$ -	N/A	\$ (32,078)
160401	Summer Fete	\$ 96,746	\$ 24,900	\$ (71,846)	\$ 102,217	6%	\$ 25,100	1%	\$ (77,117)
160402	Pond Dakota Programs	\$ 127,162	\$ 68,300	\$ (58,862)	\$ 140,330	10%	\$ 75,800	11%	\$ (64,530)
160403	Cultural Arts Support	\$ 279,253	\$ -	\$ (279,253)	\$ 292,862	5%	\$ -	N/A	\$ (292,862)
160404	Arts in the Parks	\$ 147,675	\$ 15,000	\$ (132,675)	\$ 148,475	1%	\$ 16,500	10%	\$ (131,975)
160405	Farmers Market	\$ 55,042	\$ 27,400	\$ (27,642)	\$ 52,606	-4%	\$ 30,000	9%	\$ (22,606)
160502	Warming Houses	\$ 402,664	\$ 4,000	\$ (398,664)	\$ 410,612	2%	\$ 4,000	0%	\$ (406,612)
160503	Youth & Family Programs	\$ 565,027	\$ 229,835	\$ (335,192)	\$ 681,402	21%	\$ 303,491	32%	\$ (377,911)
160504	Summer Spectrum	\$ 22,284	\$ -	\$ (22,284)	\$ -	-100%	\$ -	N/A	\$ -
160505	Adaptive/Inclusion	\$ 221,066	\$ 33,167	\$ (187,899)	\$ 255,747	16%	\$ 65,999	99%	\$ (189,748)
160506	Volunteers	\$ 74,086	\$ 44,100	\$ (29,986)	\$ 76,505	3%	\$ 48,412	10%	\$ (28,093)
160507	Adult Athletics	\$ 590,901	\$ 319,750	\$ (271,151)	\$ 588,878	0%	\$ 309,000	-3%	\$ (279,878)
160508	Support Services	\$ 3,778,566	\$ -	\$ (3,778,566)	\$ 3,891,923	3%	\$ -	N/A	\$ (3,891,923)
160501	Administration	\$ 742,393	\$ 178,144	\$ (564,249)	\$ 770,218	4%	\$ 196,247	10%	\$ (573,971)
160509	Youth Athletics	\$ 1,093,460	\$ 61,000	\$ (1,032,460)	\$ 1,126,481	3%	\$ 62,260	2%	\$ (1,064,221)
160510	Galaxy	\$ 164,656	\$ -	\$ (164,656)	\$ 166,318	1%	\$ -	N/A	\$ (166,318)
160511	Armory	\$ 35,556	\$ 9,000	\$ (26,556)	\$ 37,880	7%	\$ 9,000	0%	\$ (28,880)
	General Fund Totals	\$ 8,425,800	\$ 1,014,596	\$ (7,411,204)	\$ 8,774,532	4%	\$ 1,145,809	13%	\$ (7,628,723)

660801	Center for the Arts	\$ 833,271	\$ 732,259	\$ (101,012)	\$ 858,271	3%	\$ 730,059	0%	\$ (128,212)
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660751	Bloomington Ice Garden	\$ 1,437,547	\$ 1,488,200	\$ 50,653	\$ 1,577,248	10%	\$ 1,507,790	1%	\$ (69,458)
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660851	Pool	\$ 1,109,157	\$ 836,038	\$ (273,119)	\$ 1,063,656	-4%	\$ 831,142	-1%	\$ (232,514)
660852	Beach	\$ 345,392	\$ 375,857	\$ 30,465	\$ 338,586	-2%	\$ 374,633	0%	\$ 36,047
	Aquatics Totals	\$ 1,454,549	\$ 1,211,895	\$ (242,654)	\$ 1,402,242	-4%	\$ 1,205,775	-1%	\$ (196,467)

760902	Mail Room	\$ 210,408	\$ 223,765	\$ 13,357	\$ 213,960	2%	\$ 224,076	0%	\$ 10,116
760903	Info Desk	\$ 106,783	\$ 103,806	\$ (2,977)	\$ 115,349	8%	\$ 111,016	7%	\$ (4,333)

	Other Services Totals	\$ 317,191	\$ 327,571	\$ 10,380	\$ 329,309	4%	\$ 335,092	2%	\$ 5,783
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**Change
from
2016**

9%

7%

10%

5%

-1%

-18%

2%

13%

-100%

1%

-6%

3%

3%

2%

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1%

9%

3%

27%

-237%

-15%

18%

-19%

-24%

46%

-44%

Originator

Item

Commission Member use of Private E-Mail Addresses

Date

9/14/2016

Description

Please see the below email from our Information Systems Manager regarding usage of personal email addresses for City or Commission business.

From: Cheney, Amy

Sent: Wednesday, July 27, 2016 8:21 AM

Subject: E-mail Addresses for Boards & Commission Members Follow-up

Hello,

Thank you for comments and input regarding the question as to whether or not we should provide City e-mail addresses for all Boards and Commission members. Based on the discussion and the increase in licensing fees, we have decided to not provide City e-mail addresses for Boards and Commission members.

We ask that you please communicate to your respective members that in regards to e-mail communications related to City business, they should have a private e-mail address that is not shared by family members or others and is not a corporate account used for their employment with another organization.

Amy Cheney
Information Systems Manager
City of Bloomington
1800 W Old Shakopee Rd
Bloomington, MN 55431
952-563-4877

Requested Action

No action required.

Attachments:

Originator

Item

Community Center Task Force Update

Date

9/14/2016

Description

The Community Center Task Force held its last task force meeting on August 23. At the meeting, the task force split into small groups to work on recommendations in five key areas and then reported back to the full group. Below are the five key areas:

- Community needs and wants
- Space considerations (amenities/programming)
- Potential partnerships (programming, funding, site)
- Potential site alternatives
- Fiscal implications

The full group then teamed up to refine the recommendations alongside note-taker Alison Warren. At the end of the meeting, Dennis Kane and Lenny Schmitz volunteered to work with Diann Kirby on fine-tuning the draft report. The draft report was then forwarded to the task force members for review with a request for comments by September 9. The final report will be presented to the City Council in the next couple of months.

I'd like to express my appreciation to Lenny Schmitz as the PARC representative and Jim McCarthy an alternate representative to the Community Center Task Force. Staff serving in an advisory capacity to the task force included: Community Services Director Diann Kirby, Parks and Recreation Manager Randy Quale and Human Services Manager Lorinda Pearson. I'd also like to commend Alison Warren for her work as the recording secretary for the task force meetings.

Requested Action

No action required.

Attachments:

Originator

Item

Alternative Transportation Plan Update

Date

9/14/2016

Description

The final draft of the Alternative Transportation Plan (ATP) Update has been completed and we expect to present the ATP Update to the City Council in the next couple of months. The final draft incorporates revisions as previously directed by Council. The final draft of ATP Update document will first be presented at a Council study meeting, and then placed on a regular Council meeting agenda for consideration of approval.

The primary revision directed by Council was to incorporate the costs to maintain the existing trails within City street right of way and City parks into the ATP Update. That way the proposed plans for improving alternative transportation in the City can be considered at the same time as plans and costs for maintaining City trails.

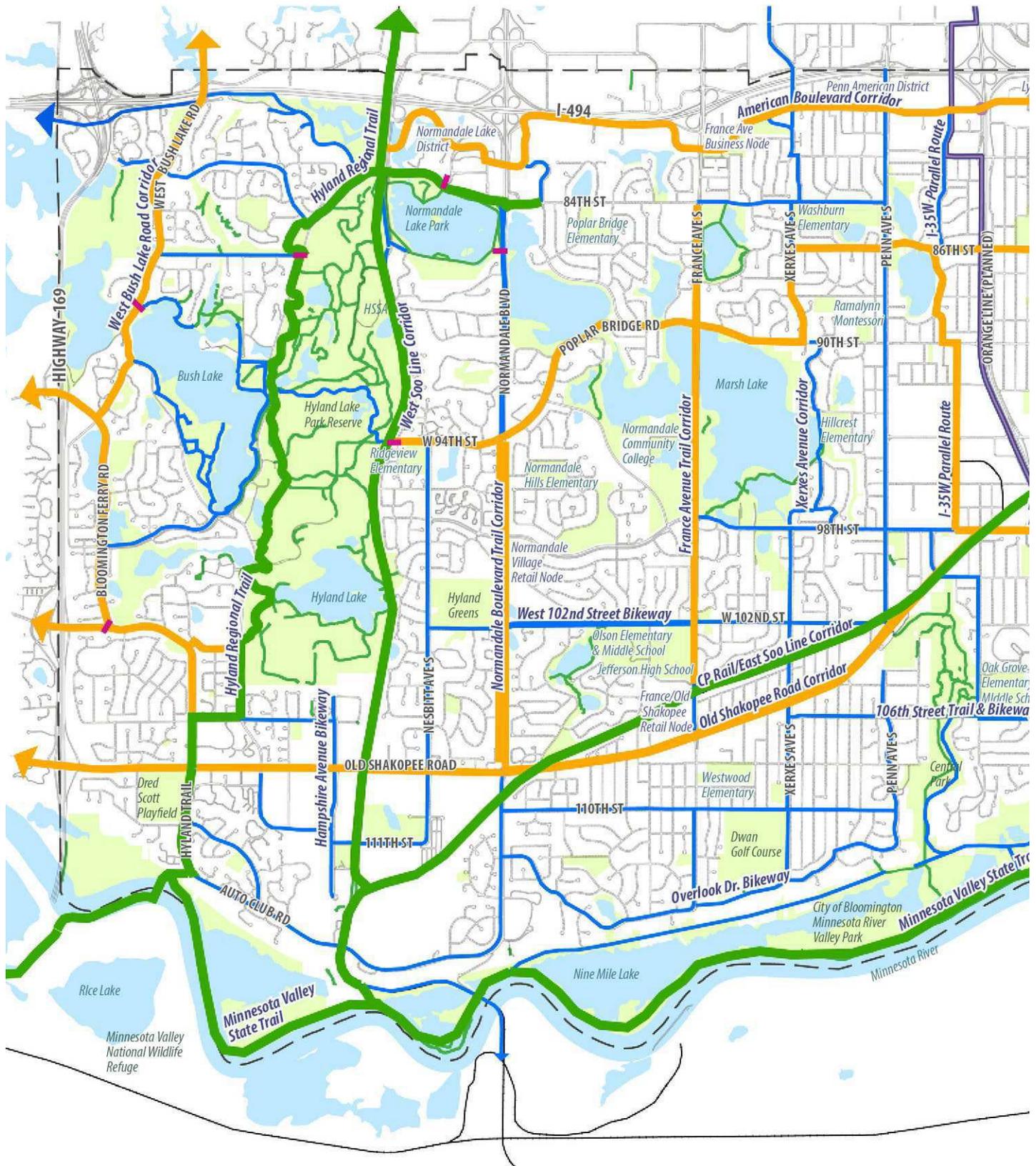
Requested Action

No action required.

Attachments:

ATP System Plan

Figure 3.4: ATP System - By Facility Type



The ATP System defines the core network of regional trails, community corridors, and local connections that will connect residents and visitors to key destinations in the City and adjoining communities. The key destinations and key alternative transportation routes identified in

the ATP System respond to recommendations, priorities, and concerns voiced by a wide range of stakeholders, representing those who live, work, and recreate in the City of Bloomington.



Originator

Item

Minnesota River Valley Planning Update

Date

9/14/2016

Description

Staff is continuing work on the four system wide plans called for in the MRV Strategic Plan:

- Natural/cultural resources plan
- Sign plan
- Trails plan
- Maintenance plan

A \$20,000 contract has been executed with Great River Greening to undertake the natural resources plan. Mark Morrison will be leading the cultural resources planning initiative, which will be completed by City staff in consultation with key stakeholders (i.e. Bloomington Historical Society, Pond Dakota Heritage Society, etc.)

The City has received the accessibility-based trail assessment for the MRV from JQP, Inc. This information will be used as the City proceeds with the sign and trails plans. The trails map from this assessment is enclosed for your reference. Funding for the sign plan and trails plan is included in the preliminary 2017 City budget - \$75,000 (shared between the Planning and Parks & Recreation budgets.) The maintenance plan will dovetail with the other three plans.

The first meeting with FWS to update the MOU for operations and management of the river valley was held on March 3. Additional meetings will be scheduled once the Minnesota Valley State Trail plans are finalized. City staff have been meeting regularly this summer with MnDNR and FWS staffs to work on the Environmental Assessment Worksheet (EAW) associated with the state trail project. The proposed alignment for the paved and natural surface trails have also been discussed. The MnDNR is planning to review the proposed trail alignments with trail stakeholders later this fall. Staff from the Minnesota Historical Society conducted EAW-mandated archeological surveys of the MN River valley this summer.

Requested Action

No action required.

Attachments:

Originator

Item

Determine PARC Members to Attend 2016 MRPA Annual Conference

Date

9/14/2016

Description

The 2016 Minnesota Recreation and Park Association (MRPA) Annual Conference will be held at the Eagan Community Center October 24 - 27. There is sufficient funding available for up to two PARC members to attend the conference. The City will cover the costs for the full conference registration and mileage to/from the conference. The MRPA Conference registration information was mailed to you last month in the MRPA Magazine. Conference information is also available online at <http://www.mnrpa.org/annual-conference-and-upcoming-events/>.

At the September 14 meeting the PARC will determine which (if any) PARC members will attend the conference. Please note that you don't have to attend the full conference – you have the option to register for a single day. The majority of Parks and Recreation staff are planning on attending the conference.

Requested Action

No action required.

Attachments:

Originator	Item Parks & Recreation Projects and Programs Update
Date 9/14/2016	
Description	

**PARKS AND RECREATION
PROJECTS AND PROGRAMS REPORT
September 14, 2016**

Project/Staff Assigned	Target Date	Budget	Status
Minnesota River Valley Strategic Plan – Randy & Mark	2016 - 2017	\$95,000	Staff is continuing work on the four system wide plans called for in the plan: natural/cultural resources plan, sign plan, trails plan and maintenance plan. The \$20,000 contract with Great River Greening to undertake the natural resources plan has been executed. Mark Morrison will be leading the cultural resources planning initiative, which will be completed by City staff in consultation with key stakeholders. The City has received the accessibility-based trail assessment for the MRV from JQP, Inc. Funding for the sign plan and trails plan is included in the preliminary 2017 City budget - \$75,000 (shared between the Planning and Parks & Recreation budgets.)
Minnesota Valley State Trail - Randy	2016 - 2018	\$2,165,000 (State funds), an additional \$3,300,000 is needed	The MnDNR is moving ahead with the planning for the project, including an EAW. City, DNR and USFW staffs last met on 8/17/16 to continue work/input on the EAW and to discuss the trail design/location. Stakeholder meetings and a public open house will follow. Updated information on the plan has been placed on the City webpage.
Normandale Lake parking lot reconstruction – Randy & Jon	September 2016	\$688,554	The punch list items have been completed as of 8/17. Maintenance staff will conduct a site walk through to confirm. The City will follow up fog-sealing the trail at a later date. The City has paid all but \$5,000 of its share of the project.
Parks amenity inventory – Randy & Scott	2016 - 2018	\$100,000	JQP has provided the draft accessibility-based trail assessment for the MN River valley. Staff are reviewing the document. An agreement for approximately \$99,000 with Sunde Land Surveying is in the process of being executed.
Hyland Greens Task Force - Randy	September 2016		Staff is following up on Council direction to conduct further research on the two recommendations: continue operations, and partial redevelopment. NGF Consulting has submitted a draft report on golf course operations.

DuPont & Hampshire Hill improvements – Scott & Jon	September 2016	\$232,320	The projects have been completed except for the following: turf restoration in the fall and a deduct change order for the bike rack concrete pad. Maintenance staff will install the bike rack and concrete pad at DuPont at a later date. The basketball backboards need repainting. Final payments for the two playground equipment invoices have been processed.
Alternative Transportation Plan Update - Randy	Fall 2016	\$92,711	The final draft of the Alternative Transportation Plan (ATP) Update has been completed and we expect to present the ATP Update to the City Council in the next couple of months. The final draft incorporates revisions as previously directed by Council. The final draft of ATP Update document will first be presented at a Council study meeting, and then placed on a regular Council meeting agenda for consideration of approval
Community Center Task Force – Randy	Fall 2016		<p>The Community Center Task Force held its last task force meeting on August 23. At the meeting, the task force split into small groups to work on recommendations in five key areas and then reported back to the full group. Below are the five key areas:</p> <ul style="list-style-type: none"> • Community needs and wants • Space considerations (amenities/programming) • Potential partnerships (programming, funding, site) • Potential site alternatives • Fiscal implications <p>The full group then teamed up to refine the recommendations alongside note-taker Alison Warren. At the end of the meeting, Dennis Kane and Lenny Schmitz volunteered to work with Diann Kirby on fine-tuning the draft report. The draft report was then forwarded to the task force members for review with a request for comments by September 9. The final report will be presented to the City Council in the next couple of months.</p>
Wildlife management fencing – Mark	2016	\$20,000	The fence was installed on 6/9. Signage explaining the project has been installed at four locations. Turtle mortality assessments are ongoing.
2016 Park Improvements – Randy & Scott	2016 - 2017		A recommendation to award the consulting services contract for 2016 park improvement projects is going to Council on September 12. Current plans are to develop project plans & specs in 2016, bid out in winter 2016-17 and construct in 2017. Council is tentatively scheduled to consider approval of the requisite Charter Bonds in early 2017 and then issue the bonds.
2017 -2021 P&R CIP – Randy	2016 - 2017		The draft 2017 – 2021 CIP has been compiled and will be presented to the PARC on 9/14.
Neighborhood Support Program – park improvements – Randy, Scott & Jenna	2016 - 2017	\$300,000	Council approved funding for this program which will focus on a neighborhood in NE Bloomington. Staff is proposing improvements to Wrights Lake Park.

			This project will be included with the other planned 2016 - 2017 CIP projects.
Sunrise cellular antennae project – Randy, Jon and Maintenance	August 2016		This project has been completed – only need to monitor the turf restoration.
Red Haddox Field cellular project - Scott	Summer 2016		The pre-construction meeting was held on August 30 and installation has started. Work is expected to be completed by mid-October. Verizon will pay annual rent starting at @ \$37,000.
Red Haddox Field improvements - Scott	Fall 2016	\$52,325	Once the cellular antennae project is completed, install tile system to drain right field and the right field line infiltration pond. The contract for the fire alarm system in concessions/rest rooms building has been sent to Metro Alarm for signature.
Bike racks installations – Randy & Park Maintenance	Spring 2016		Partially funded through a SHIP grant. Concrete pads installed fall 2015. Majority of bike racks have been installed with the balance to be completed in spring 2016. Additional bike rack at BFAC has not yet been installed – an alternate location is needed as the proposed site would block gang mower access. A bike rack and pad remains to be installed at Dupont.
Bench and picnic table installations – Park Maintenance	Spring 2016		Purchase and install benches and picnic tables at Bryant Park, Normandale Lake Park and Bush Lake Park. Need to confirm that this work has been completed.
Bush Lake Beach playground – Randy & Scott	2016 - 2017	\$60,000	Coordinate the solicitation of proposals with other park improvement projects planned for the 2016 & 2017 P&R CIP. Consider placing playground on Northeast corner of beach rather than expanding into the vegetation to the north.
South Loop park and fire station planning – Randy & Mark	Winter 2016		Continue participation on the planning team to develop recommendations. Council presentation on plans to date occurred on 3/14 and a public open house was held on 3/15. The fire station plans were discussed at the 5/9 Council study meeting. Staff met with the HGKi consultants on 7/15 to review the three park concept plans to be included in the report to Council.
Hollinbeck sculpture restoration and installation - Jim	Spring 2016	\$10,000	Contracting for sculpture restore, ordering base pedestal and having sculpture installed on Civic Plaza patio. A P.O. has been processed for the base pedestal.
West Bush Lake – southern parking lots and boat ramp reconstruction – Scott, Jon & Randy	Summer 2016	\$850,000	A draft RFP to hire an engineering consultant to prepare plans and specs was sent to Purchasing on 8/18. Final portion of funding proposed for inclusion in the 2016 Met Council funding request in the State’s capital bonding bill, which was not approved. Waiting to see whether a special session will be called by the Governor. Plan to bid out the project fall/winter 2016 with construction beginning in spring 2017.
Bush Lake Deeded Access – Randy, Scott and Dave	Summer 2016		Work through Bruce Bunker in Engineering to determine which private properties have deeded access to Bush Lake. Communicate use regulations for these deeded properties and for the general public.
Park Bituminous Surfacing Maintenance - Dave	2016		Sections of the Central Park trails scheduled to be fog-sealed 8/23. Bryant and Kelly parking lots will be fog-sealed and restriped later this year. Basketball courts at Bryant and Valley View will be fog-sealed and restriped later this year. Staff met on 6/27 to review maintenance and reconstruction plans for 2017.
Bush Lake Beach/East Bush Lake Road Crossing Improvements – Bob Simons	July 2016		The crosswalk has been installed, a few minor punch list items remain.

<p>Park Ambassador/Equity Program - Randy</p>	<p>2017</p>		<p>Submitted a budget request for 2017 to institute a Park Ambassador program. The position would meet and greet park users, educate users as to park regulations, implement equity initiatives, connect people with the outdoors, and address reservation and maintenance concerns. Also look to develop programming at the Park Reserve for underrepresented populations – included funding for this program in the FY2018 & FY2019 Parks and Trails Legacy Fund requests to the Met Council.</p>
<p>Fill Ice Garden Maintenance Superintendent position – Randy & Bob</p>	<p>2016</p>		<p>Staff are moving ahead to fill this position.</p>
<p>Fill Recreation Supervisor – Aquatics Emphasis position – Scott & Randy</p>	<p>2016</p>		<p>Staff are moving ahead to fill this position. Applications have been solicited and first-round interviews will be taking place in the next week.</p>

Requested Action

No action required.

Attachments:

Originator

Item

City Council Action Pertaining to Parks and Recreation

Date

9/14/2016

Description

City Council Action Pertaining to Parks and Recreation
September 14th, 2016

Council Action from Regular Meetings on July 11th, July 25th, August 1st, August 15th:

- ✓ Approved the Bloomington Ice Garden Agreement with the Figure Skating Club of Bloomington for rental of ice time for 2016-2017
- ✓ Approved the Bloomington Ice Garden Agreement with the Bloomington Amateur Hockey Association for rent of ice time in 2016-2017
- ✓ Amended the fees for the Bloomington Ice Garden for Ice Rental and Skate School classes
- ✓ Approved the Amendment to the Metropolitan Council Regional Council Grant Agreement SG-03560

Requested Action

No action required.

Attachments:

Originator

Item

Park and Recreation Manager's Report

Date

9/14/2016

Description

**September 14, 2016 PARC Meeting
Item #5.A.
Park and Recreation Manager's Report**

1. Ice Garden Manager Completes 45 Years of Service to Bloomington -



Bloomington Ice Garden Manager Andy Baltgalvis retired on July 29 after 45 years of service to the City. Andy started working part-time as a Zamboni driver in 1970 while attending college. He became a full-time maintenance worker in 1972. Andy was promoted to maintenance superintendent in 1974 and Ice Garden Manager in 2006. Andy is well known in the local ice arena industry for his innovative thinking, mechanical wizardry and attention to detail. His accomplishments were acknowledged in 2009 when the Bloomington Ice Garden received the Benton H. Wilcoxon Award for Excellence in Ice Arena Management from the Ice Skating Institute. Andy's skills also include

lifeguarding – he administered CPR and used an automatic external defibrillator to bring a patron experiencing cardiac arrest back to life in 2013. A video of Andy's accomplishments and experiences throughout the years can be found on the City's YouTube channel at:

<https://www.youtube.com/watch?v=kGz6ywiGxjc&feature=youtu.be>

2. Bob Carr Hired as New Ice Garden Manager - The City is pleased to announce that Bob Carr has been hired as the City of Bloomington's new Ice Garden Manager. Bob has worked at BIG since 1974 and he brings a wealth of experience to this position. His first day will be August 15. We are very excited to have Bob on board as part of the Parks & Recreation Division's management team! Staff are in the process of filling Bob's former Maintenance Superintendent position.
3. Vacant Recreation Supervisor (Aquatics Emphasis) position – On August 4, Recreation Supervisor Ann Mosack left employment with the City to take the Community Center Manager position with the City of Monticello. Ann had been with Bloomington for approximately 8 years. The City is in the process of filling this vacancy and expect to have a new employee on board by the end of October.
4. Old Cedar Avenue Bridge – Work continues on the bridge rehab project, with painting of span 3 recently completed. Depending upon favorable weather conditions this fall, the bridge may be reopened yet this year.
5. Tot Slide Closure at Aquatics Center – In early August, Parks & Recreation staff noted reports of children bumping their heads while using the tot slides at the Bloomington Family Aquatic Center. As a cautionary measure, staff decided to close the tot slides and to conduct a detailed inspection to determine if there are any safety concerns. An aquatics consultant was retained to perform the inspection and it was determined

that there were no manufacturing deficiencies nor any specific safety concerns. However, to enhance the safety of the users, the consultant recommended that padding be added to the tot slides decks before next season.

6. Aquatic Center Closed August 27-28 Weekend – Due to a shortage of available lifeguard staff, the facility was closed for the August 27-28 weekend. Parks and Recreation staff contacted the City of Richfield and obtained permission for Bloomington’s season pass holders to use the Richfield facility at no additional charge that weekend. In return, the City accepted Richfield’s season pass holders on Labor Day weekend because the final day of operations at Richfield’s pool is Sunday, August 28. Information about this operating schedule change was posted on the City of Bloomington website and Twitter and Facebook pages. Additionally, signs have been posted on the main doors to the aquatic center, and an email has been sent to all season pass holders. Staff did not receive any complaints regarding the August 27-28 facility closure. The facility is now closed for the season.
7. Trout Stream Designation - The City received a letter from the Minnesota Department of Natural Resources saying the MnDNR is proposing to add a stream on City property in the South Loop District (2401 E. Old Shakopee Road) to the state’s designated trout stream list. This stream is unofficially known as Isaak Walton Creek. Staff is researching the implications of the designation on development of adjoining parcels and will notify the property owners adjacent to the City parcel of the proposal. Depending on the outcome of its research, staff may prepare a comment letter to the MnDNR. Comments are due by November 7, 2016.
8. Sediment Pollution Workshop, Minnesota River Boat Tour - The University of Minnesota Extension Water Resource Team hosted a Magnolia Blossom charter boat tour on the Minnesota and Mississippi Rivers for local leaders on August 31. Randy Quale and Councilmember Oleson attended. The workshop provided information on how communities are impacted by sediment pollution in local streams and lakes, the connection to the Minnesota River, and how local leaders can make a difference. The workshop was presented by: University of Minnesota Extension, Sea Grant Minnesota, Carver County Water Management Organization, Lower Minnesota River Watershed District, Nine Mile Creek Watershed District, and Riley Purgatory Bluff Creek Watershed District.
9. Friends of Smith Park Petition – In late July the City received a “Petition...For the Redress of Our Grievances” from the Friends of Smith Park. The “petition” is not a petition as is understood in our City Charter, does not contain any signatures, and does not obligate the City to respond in any way. The presentation by Friends of Smith Park has sparked several news stories. Those links are listed below.
 - <http://www.wnd.com/2016/07/u-s-city-rolls-over-for-radical-mosque/>
 - <http://alphanewsmn.com/mosque-neighbors-petition-council/>

10. Bloomington Town Team Baseball

History - Planning staff collected resident ideas for Bloomington Forward 2040 at Summer Fete. One recommendation was for Bloomington have a town baseball team. Staff jumped on this idea and is happy to report it is already implemented! Actually, Bloomington has a long history of town ball that is carried on today by the Bloomington Bandits.

The Minnesota Historical Society that a team named the Bloomington Fellows was established in 1906 (see The Odd Fellows started a long town tradition with a team or teams in place most of Bloomington's history. Past

Bloomington teams include the Athletics, Redbirds and Bulldogs. The current town ball team, the Bloomington Bandits (<http://www.bloomingtonbandits.com>) was organized in 2006. The Bandits play in the Class A division, Riverview League of the Minnesota Baseball Association (<http://riverviewleague.atomicleagues.com/standings/index>). Most Bandit home games are played at Red Haddox Field/Toro stadium.



to

reports
Odd
photo).
ball
for

Requested Action

No action required.

Attachments:



Agenda Item

Originator

Item

Staff Recommendation to Cancel September 28 Study Meeting

Date

9/14/2016

Description

Staff recommends canceling the September 28th Study Meeting.

Requested Action

Cancel the September 28th Study Meeting.

Attachments:

Originator

Item

Approve July 13, 2016 Minutes

Date

9/14/2016

Description

Attached are the minutes from the July 13th, 2016 Regular Meeting.

Requested Action

Approve the minutes from the July 13th, 2016 Regular Meeting.

Attachments:

July 13th Minutes

City of Bloomington
Parks, Arts and Recreation Commission
July 13th, 2016
6:30 p.m.

Present: Lenny Schmitz, Chairperson; Jim McCarthy, Vice Chairperson; Commissioner, Dave Rickert, Marie Holm, Matias Figari, Patrick Martin

Absent: Commissioner, David Benson

Staff: Randy Quale, Parks and Recreation Manager
Alison Warren, Recording Secretary

Call to Order Chairperson Schmitz called the meeting to order at 6:30 p.m.

Westwood Pickleball Tennis Courts Reserved Usage Item #2A Neighbors of Westwood Park and many avid users of the pickleball courts at Westwood attended the meeting to present their concerns regarding the usage of the park. Quale stated that the courts at Westwood park include three pickleball courts and one tennis court that is dual stripped for pickleball. Over the past several years the City has worked with a group of adults who love pickleball and have provided them with a permit to facilitate play on weekday mornings. Quale noted that the City does recognize by reserving a facility, it may restrict access for others to utilize that amenity, but during the reserved time frame, many people are being served.

Quale stated that staff is not recommending any changes to the permit this year, but wanted to let the Commission know of the issue and offer an opportunity for the user group and the neighbors to have some discussion about expanding the pickleball opportunities.

Neighborhood resident, Jennifer Longley attended the meeting with her son. She expressed her desire for her son and other neighborhood children to use the courts for tennis and pickleball during the hours that it is currently reserved. She proposed having two days out of the week be available for the public to use, instead of being reserved by the user group.

John Barber stated that the reservation is not by a group, but is made by an individual. He noted that anyone is welcome to join, and that the players commonly invite people watching to join. He mentioned that Monday, Wednesday and Friday's can be fairly busy, but that the players rotate to allow all users to play. He suggested coming on a Tuesday or Thursday, as those days are more open and join the group.

Other suggestions that resulted from the discussion between the user group and the neighbors included signage about the rules and protocol of the pickleball courts, the City providing staff on Tuesday and Thursday's from time to time to help facilitate open usage, and the consideration of additional pickleball courts throughout the City.

Creative Placemaking and Engagement Update Item #2B Creative Placemaking Director, Alejandra Pelinka, attended the meeting to present regarding creative placemaking and community engagement. Pelinka shared with the Commission her background including working at the Burnsville Ames Center as the Gallery Director and at the Northeast Arts Association which puts on the largest outdoor open studio, Art-a-Whirl.

Pelinka stated that the vision of the Creative Placemaking plan is to transform a dispersed suburban commercial area into a walkable urban neighborhood that attracts residents, office tenants, hotel guests and shoppers by virtue of its unique character and assets. She noted that a full placemaking plan is available on the website, but highlighted the projects of the mural at the Cypress Semiconductor wall facing the MN Wildlife Refuge, the walking theater productions and the Convergence Sculpture in the South Loop.

Pelinka mentioned the creation of the Creative Placemaking Commission, which is the first of its kind in the country. This group will assist in the placemaking plan and will consist of 9 people, with 5 of them being residents and 3 appointed by Artistry.

Pelinka also described the community engagement portion of her role at the City. Her priorities include high quality service deliver, inclusion and equity, environmental stability, community's amenities, community image and focused renewal. The actual initiatives and measures of success

of the priorities is currently in process. Pelinka then opened up the discussion to the Commission for questions and comments.

McCarthy inquired about how a group would pursue a creative placemaking project. He used the example of the desire to build a lacrosse practice wall which is simply brick construction, but could be painted by artists each year to make it a more desirable amenity for the neighborhoods. Pelinka stated that projects like this are not currently in the Creative Placemaking Plan, as it is focused on the South Loop, but noted that she sees her role as supporting and progressing projects like this in the future. She noted that these type of projects and these types of decisions would be a part of the Commission's role in the process.

Rickert expressed his appreciation for her noting that the Wildlife Refuge is a major asset for the area and stated that he is looking forward to creative placemaking and its relationship with sustainability.

Select 2016
Bloomington P&R
Award of Excellence
Item #3A

Staff provided the nomination of Bruce Hendry for the 2016 P&R Award of Excellence. Quale stated that Bruce Hendry and his foundation, the Bruce Hendry Family Foundation donated funds for significant work including prairie restoration at Northcrest Park and other projects for the City. Schmitz agreed with the recommendation and suggested former PARC Chair Gordie Holm for the following year's nomination.

D/Rickert, P/Martin, to nominate Bruce Hendry for the 2016 P&R Award of Excellence. The motion carried 6-0.

Comprehensive Plan
Update Advisory
Committee
Item #3B

Quale stated that the City Council has been working on the Comprehensive Plan Update and has requested a representative from each advisory committee to participate in the Comprehensive Plan Committee. He noted that the committee will last 12 – 14 months and will begin in the fall of 2016.

M/Holm, L/Schmitz, to appoint Dave Rickert as the PARC representative for the Comprehensive Plan Committee. The motion carried 6-0.

Review Draft City
Sidewalks and Park
Trails Usage Policy
Item #3C

Quale presented the Draft City Sidewalks and Parks Trails Usage Policy to the Commission. He noted that it was the hope of staff to have the Alternative Transportation Plan complete prior to accepting a final document of the policy. He asked the Commission to review the policy and provide any thoughts or comments as they arise. The Commission had no additions at this time.

Community Center
Task Force Update
Item #4A

Quale and Schmitz provided an update on the Community Center Task Force. Schmitz stated that the biggest break through to date is that the Task Force has come to a consensus on Creekside no longer being a viable option as a community center. He stated at the next meetings the Task Force will discuss potential site locations, and space allocation. Schmitz also mentioned that the Task Force seemed to have a strong opinion to include an aquatics component which was not originally included in the HGA Assessment. Schmitz and Quale will continue to update the Commission as the Task Force continues.

Alternative
Transportation Plan
Update
Item #4B

Quale provided an update on the Alternative Transportation Plan. He stated that staff has reviewed another draft of the document and made an additional few minor adjustments. The next step is for the consultant to make the changes and provide a final document.

Minnesota River
Valley Planning
Update
Item #4C

Quale presented the Minnesota River Strategic Plan update. Staff is working on undertaking a resource protection plan for natural and cultural resources in the Minnesota River Valley. Staff is also discussing with US Fish and Wildlife Services and the Minnesota Department of Natural Resources the best way to solicit input from the public and stakeholders. Staff will be attending a third meeting to have further dialogue about the trail and where it should be located. Additional meetings will be held with stakeholder groups to provide input as well.

Determine PARC
Members to Attend
2016 NRPA Congress
Item #4D

Quale reminded the Commission that there is funding available to allow two Commissioners to attend the NRPA Congress in St. Louis if there is interest. Many of the Commissioners were unavailable during the time of the event.

L/Schmitz, J/McCarthy, to recommend Marie Holm attends the 2016 NRPA Congress as a representative of the Parks, Arts and Recreation Commission. Motion carried 6-0.

Park Projects and Programs Update
Item #4E

The Commission reviewed the park projects and programs update. Quale highlighted the park improvements at Dupont Playlot and Hampshire Hill Park and the upcoming update of the City's Community Investment Program. Schmitz inquired about the Bloomington Fastpitch Association's lease agreement with the City and its status. Quale stated he would provide an update at the next meeting. The commission did not have any further questions or concerns.

City Council Action Pertaining to Parks and Recreation
Item #5A

The Commission reviewed the City Council Action pertaining to Parks and Recreation from the regular meetings on May 16th, June 6th and June 27th. The Commission did not have any questions or concerns.

Parks and Recreation Manager's Report
Item #5B

The Commission reviewed the Parks and Recreation Manager's Report. Quale highlighted the hiring of Mike Ramirez as a new Recreation Supervisor, the Safe Summer Nights program, the temporary closing of the Bloomington Family Aquatic Center and the retirement of the Ice Garden Manager. The Commission did not have any questions or concerns.

Recommendation to Cancel August 10th and August 24th Meetings
Item #6A

Quale recommended the August 10th regular meeting and the August 24th study meeting be canceled. M/Holm, P/Martin, to cancel the August 10th regular meeting and the August 24th study meeting. Motion carried 6-0.

Approval of Minutes– May 25th, 2016
Item #7A

P/Martin, L/ Schmitz, to approve the minutes of the May 25th, 2016 Parks, Arts and Recreation Commission meeting. The motion carried 6-0.

Adjournment
Item #8

L/Schmitz, P/Martin, to adjourn the meeting. Motion carried 6-0. The meeting was adjourned at 8:37 p.m.

Alison Warren – Recording Secretary